



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St. John's College, Anchal
• Name of the Head of the institution	Fr. Johnson G.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0475 296 6973
• Mobile no	944 733 3822
• Registered e-mail	info@stjohns.ac.in
• Alternate e-mail	iqac@stjons.ac.in
• Address	St. John's College, Anchal
• City/Town	Kollam
• State/UT	Kerala
• Pin Code	691306
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Kerala				
• Name of the IQAC Coordinator	Jerry C. Jacson				
• Phone No.	8136806051				
• Alternate phone No.	9961218103				
• Mobile	8136806051				
• IQAC e-mail address	iqac@stjohns.ac.in				
• Alternate Email address	info@stjohns.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://iqac.stjohns.ac.in//admin/AQAR/2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssr.stjohns.ac.in//admin/ssrfiles/Hand_Book_2020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.15	2005	20/05/2005	19/05/2010
Cycle 2	A	3.01	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC	01/06/2005				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	2
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
? The IQAC took the initiative to collect and analyse feedback with regard to academic activities through wide consultation and discussion, this was used to formulate the framework towards preparing a plan of action.	
? Various programmes were conducted based on the directions from the IQAC, the IQAC monitored and provided valuable suggestions which lead to the organization of a variety of activities like seminars, workshops, talks and outreach activities under the aegis of different clubs, the NSS and NCC as well as the faculty.	
? Institutional infrastructural requirements were constantly monitored by the IQAC and detailed information on institutional requirements could be conveyed to the management.	
? A study into the existing mentor-mentee system was made and a comprehensive plan for improving upon the structure and management of the system was prepared for implementation.	
? The IQAC was actively involved in the proper execution of the Covid regulations imposed by the authorities and ensuring that Covid cases were minimized to some of the lowest numbers when compared to several other institutions.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Provide a feedback report on the academic working of the institution to all members of the faculty and prepare a plan of action after meetings of the College Council and faculty.	A plan of action could be formulated which could be used to implement strategies and innovative working patterns in all academic spheres of the institution.
Prepare incentives and provide encouragement to the faculty members to conduct more programmes in the current academic year.	The faculty was actively involved in the conduct of a diverse range of programmes which focused on online mode of delivery in the beginning of the academic year and transitioned into offline mode once the government issued orders for resuming normal activity.
An assessment of the infrastructural requirements with a complete focus on student and faculty needs was carried out, including reviewing the ongoing construction work with external funding.	A number of segments were identified within and outside the building in need of maintenance and conveyed to the management leading to improvement in infrastructure as well as speeding up construction works carried out with external funding.
Reshaping the mentor-mentee system practiced in the institution ensuring the introduction of processes creating the environment for proper realization of the goals envisaged by the system.	An exhaustive process coordinated by the IQAC moved towards the formulation of a comprehensive plan of action which could be utilised in implementing a system delivering all the objectives of the scheme.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Council	06/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-'22	03/02/2023

15. Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.

*St. John's College plans to transform itself into an autonomous degree-granting college in the near future, primarily focussed on imparting high-quality under-graduate teaching programmes with multi-disciplinary perspective. In course of time, the college proposes to become a teaching-intensive institution of excellence with significant research component.

*The institution aims to transform itself into a holistic multidisciplinary institution by encouraging teaching-learning and research initiatives that are inter-disciplinary in nature.

*The college plans to implement add-on courses that focus on improving soft skills to increase the employability of students.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

*As the college is affiliated to the University of Kerala, it adopts all the initiatives charted out by the university from time to time with regard to the integration of humanities and science with STEM.

*The College proposes to introduce various multi-disciplinary under-graduate programmes combining humanities and sciences with STEM that will enable students to acquire economic stability, social commitment and environmental consciousness.

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of a holistic and multidisciplinary education. Explain

* The college follows the curriculum introduced and implemented by the University of Kerala. However, the flexibility given to the

colleges in the choice of topics for projects is utilised keeping in mind the areas of community engagement and service, environmental education and value-based research in order to attain holistic and multidisciplinary education.

* The college offers intensive learning on environmental studies, general informatics (IT) and disaster management studies thereby imparting multidisciplinary approach to the programmes of study.

* The college plans to offer credit-based courses and projects related to community development, livelihoods promotion, women empowerment and welfare of *Divyangjan*.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

*As an affiliated institution, the college adheres to the curriculum designed by the University of Kerala. However, the institution does try to rope in various innovative practices trying to enrich the learning outcome, by incorporating assignments/ seminars (online or offline) related to environmental concerns, so that students get hands-on experience about such contemporary issues in their society.

* The college plans to offer a certificate for those opting out of courses from the 1st year, diploma for those who quit in the 2nd year and degree for those successfully complete the 3-year Degree programme as per the NEP as and when implemented by the University of Kerala.

e) What are the institutional plans to engage in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges?

*The research centres functioning in the college undertake projects to address contemporary issues like water scarcity, quality of drinking water, conservation of biodiversity and climate change.

*The college also plans to undertake inter-departmental collaboration to tackle immediate and pressing challenges such as waste management, energy transitions and cyber governance.

f) Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

*The college offers open course in the 5th semester for UG students enabling them to avail the course offered by other departments.

*The post-graduate departments of the College plan to collaborate on the theme, 'energy transitions' to understand the social, economic and environmental impact of renewable energy resources for the country.

*The college initiates projects, add on courses and research that have interdisciplinary and multi-disciplinary approach.

*As part of studying the local culture, tales related to the origin of place names, species that are specifically found in these parts, the micro climate of the region and monuments of historical importance will be identified and studies will be initiated.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of Academic bank of credits as proposed in NEP 2020.

*The college proposes to publish an academic bank of credits that would include the credit-based courses offered by the different departments so that students have the freedom and flexibility to select courses of their choice and preference.

*As per NEP 2020, the Academic Bank of Credits or ABC helps the faculty to manage the credits earned by students. The institution is affiliated to the University of Kerala it has not been granted autonomy in increasing the credit possibilities of students.

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.

*The college is in the process of completing registration under ABC.

*The University at present allows continuation of semesters under transfer from one college to another, but under the same course.

*The ABC will be initiated as and when implemented by the University.

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit

transfer.

*The college proposes to enter into collaboration with both Indian and foreign Universities for dual-degree and twinning programmes as and when permission is granted by the University that would enable the students to attain national and international exposure.

*The institution is gearing up for short-term and long-term certificate courses in bringing together students across disciplines and borders.

*Online MOOCs and Multidisciplinary courses can help the institution to collaborate with other foreign or Indian institutions to help students get themselves exposed to the realm of higher educational opportunities.

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

*The faculty members are given orientation to design their own curriculum and pedagogy which incorporates the insights from different disciplines such as philosophy, psychology and sociology.

*The institution has to follow the affiliation guidelines set down by the University of Kerala, so it does not have much flexibility in terms of designing the curriculum.

*New and need- based pedagogical approaches are incorporated in the curriculum including conducting online assignments, and preparatory and reference material for new generation courses.

*Assessment exams are conducted at the end of each semester; the exam papers are discussed with students and the assignments are analysed.

e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

*Students have the flexibility of selecting courses from other departments which are distinct from their core program of study under the open courses provided by the departments as per University norms.

*Implementation of the ABC system is possible only if the University approves the ABC system.

17.Skill development:

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework

*The college plans to partner with external agencies to impart training in vocation skills and soft skills of students.

*The focus will be on the employability of our students for the labour market.

*NSQF is a nationally integrated education and competency-based framework that enables persons to acquire desired competency levels.

*The National Skills Qualifications Framework (NSQF) organizes qualifications according to a series of levels of knowledge, skills and aptitude.

*The institution tries to cater to the vocational needs of the students by conducting career orientation programmes.

*The Career Guidance Cell, NSS, Women's Development Cell, and a few Open Course Programmes play an integral role in strengthening vocational education.

*The Oratory Training Club helps in improving the soft skills of students developing confidence in them through the improvement of communication skills.

b) Provide the details of the programmes offered to promote vocational education and its integration into main stream education.

*Courses such as Data Analytics, Accounting, Content Writing, Hospitality Management, Counselling and Therapy will be introduced.

*There is an option of Open Course wherein the students can opt for multidisciplinary subjects offered by various departments.

*This is a foundation for vocational education already incorporated into the mainstream education.

*The Department of Botany offers Horticulture, and the Malayalam

department teaches a course called 'Malayala Pathrapravarthanam' which focuses on Print and Online Media.

*The National Service Scheme has conducted stitching classes for interested students. Jewellery making, pottery making and driving classes are in the offing.

c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.

*The college proposes to design courses rooted in Indian spirituality and constitutional values as per the approval of the University.

*Students will be encouraged to learn, understand and practice the values that they follow and teachers will act as spiritual mentors.

*The institution organizes orientation classes to inculcate value-based lessons among the students.

*The college organizes seminars/webinars and competitions related to Human Rights and the Constitution, so that students are aware of their rights and duties as citizens of the nation.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

v. Skilling courses are planned to be offered to students through online and/or distance mode.

*The college plans to offer vocational courses in the blended mode especially for those students in and around the adjoining areas.

*Being affiliated to the University of Kerala, the institution can only incorporate add-on or certificate courses in vocational training.

*MoU's may be signed with nearby factory or industrial units like the Oil Palm India, so that students get hands on experience.

*Collaborations with Universities/HEI's within or outside Kerala/India may be roped in to offer ODL or blended modules to learners.

*This will have to be charted out by various departments depending on the demands of the students.

*Students from the institution can canvas school students about the emerging trends in the employment sector and help them plan about their career prospects as well.

*Online or Distance short-term certificate courses in vocational training can be conducted.

e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

*The college plans to collaborate with industry partners for imparting skill development to students.

*As the college has a majority of girl students, activities like stitching classes, self-defense classes etc. are conducted.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses.

*Ancient Indian Ayurvedic knowledge can be imparted to students studying Plant Science through the topic Ethnobotany. The topic covers various aspects like collecting ethnobotanical data, identifying plant parts used by tribes in their daily life as food, clothing, shelter and medicine.

*Gaining information on the traditional method of treatment using crude drugs derived from plants brings students close to nature and helps to convey traditional and tribal knowledge to future generations.

*The college plans to provide Teaching Learning Materials (TLMs) for different programmes in both English and Malayalam. Students will have the option to do seminar presentations and other activities in the bi-lingual mode.

*Learning assessments and comprehensive evaluation of students will be conducted in both the languages. The institution has always taken a keen interest in promoting Malayalam language and tradition as well as the cultural heritage of India.

*A regular degree course in Malayalam is offered by the college, in which courses in Sanskrit language and Malayalam literature and culture are mandatory.

*An additional language course in Malayalam is also offered which undergraduate students of any stream can opt for study in their fresher and sophomore years.

*A highly functional Theatre Club/ Performing Arts and Folklore Club in the college offers interested students' exposure to the rich tradition of theatre and performing arts of Kerala life; Kathakali, Koodiyattam etc.

*Honouring the commitment of NEP for the promotion of Indian heritage and culture, the college plans to collaborate with other universities, cultural institution and noted individuals to provide online/offline training, theory and practical classes, lectures, guided tours etc. to students. Opportunities will also be shared with the local communities, especially the neighbouring schools and colleges.

*Many faculty members are working towards Doctoral Degrees or awaiting guidship. The college in near future believes in becoming a recognized research oriented institution through which pioneering studies and research in regional and English language contributes to enriching the knowledge in these areas.

b) What are the institutions plans to train its faculties to provide the classroom delivery in bilingual mode (English and vernacular)? Provide the details.

*The college will impart training to its faculty members to conduct classes in the bi-lingual mode. Special attention will be given to develop a bi-lingual compendium of terms and concepts related to each course for quick and easy reference.

*Many students have received academic instruction in vernacular language (Malayalam) till 12th grade or matriculation. So, the faculty of the college have always combined English and vernacular language in classroom teaching. In order to make this bilingual mode of instruction more effective, the college plans to provide a short term orientation course for the students and for the faculty members as well.

c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

*Currently, all the degree programs offered by the college are conducted in bi-lingual mode. All BA, B Sc and B Com programmes are conducted in English and Malayalam. Students have the option to write the University examination in either English or Malayalam.

*A BA Course in Malayalam is offered by the college. Additional language courses in Malayalam, Hindi and Syriac are also offered of which students of any stream can opt for one language for study.

d) Describe the efforts of the institution to preserve and promote the following:

i. Indian languages (Sanskrit, Pali, Prakrit and classical, tribal and endangered etc.)

ii. Indian ancient traditional knowledge

iii. Indian Arts

iv. Indian Culture and traditions.

*Institution with the help of Department of Botany maintain a botanical garden with medicinal plants used in traditional ayurvedic treatment methods.

*The college plans to establish a mural archive centre to preserve and restore the indigenous cultures and traditions.

*Courses are offered in Malayalam as the main UG Course as well as Additional Language. Four papers in Sanskrit are mandatory

undergraduate course in Malayalam.

*Important literary and cultural events are always celebrated in the college. Acclaimed novelists, poets, artists, critics are regularly invited to the college to interact with the students in order to inculcate in them an interest towards Malayalam Language and Literature, Indian Culture and Arts etc.

*Creative writing contests in Indian languages and performing arts are regularly held in the college. Several co-scholastic bodies like Theatre Club, Performing Arts and Folklore Club function in the campus with the aim of promoting language, literature and culture.

e) Describe any good practice/s of the institution pertaining to the appropriate integration of Indian Knowledge System (teaching in Indian Language, culture, using online course) in view of NEP 2020.

*Specific courses offered by the college are conducted in bilingual mode. The Departments of Malayalam and Hindi play a very important and creative role in promoting Indian languages and the cultural heritage of India.

*Faculty from the Humanities streams have published books, articles and research works on topics related to our culture and language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

a) Describe the institutional initiatives to transform its curriculum towards Outcome Based Education (OBE)?

*The colleges is affiliated to the University of Kerala and it strictly adheres to its rules and regulations pertaining to outcome based education. The university utilises the services of educational experts to meticulously incorporate appropriate outcome based schemes in the prescribed curriculum for all undergraduate courses.

*The OBE policy envisages broad-based, multi-disciplinary, holistic Under Graduate education with creative combinations of subjects and integration of vocational education. It aims to increase Gross Enrolment Ratio in higher education, promote multilingualism and build the capacity of faculty. There are the Departments of Malayalam, Hindi and Syriac which offer multilingual opportunities for students to not only learn these languages but understand the cultural backgrounds.

*Days of cultural importance are observed and the students are made

to prepare seminars and speeches on various topics related to a specific day. The institution follows and at times improvises in its effort to fulfill the broadly defined objectives of all specific programmes and courses offered.

b) Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.

*Teachers and students are given orientation to understand outcome-based teaching and learning practices. All types of outcomes, course, programme and course specific are published in the college website. Teachers are encouraged to design sessions that could facilitate outcome-based education. Add on Courses sponsored by the UGC and other collaborators, have been proving effective.

* IT Enabled English Language Skill Development sponsored by the UGC and run by the English department helps in realizing OBE goals, with students having to download the ORELL Digital lab app to improve their learning. The app has teacher consoles for the faculty to be actively engaged in the teaching-learning process.

*Teachers constantly monitor the progress of the learners, academic audit (department wise) is done to assess and analyse attainment of OBE. The institutions conducts value based courses, bridge courses and add on courses in addition to undergraduate and post graduate courses as envisaged by the University of Kerala.

*The institution through its dedicated efforts augments not only the learning but also the soft as well as the much-required life skills of the students for successful career. The methodology and means deployed by the institution is fruitful to the students as is evident from its above par academic results and student progression.

c) Describe any good practice/s of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

*The institution plans to have short term teaching practice sessions for the students of BA English and Communicative English, as they have an English Language Teaching course. It also plans to have more internship programmes in the coming years.

*The college with well- established vision and mission has pledged its services in the education sector. The dedicated faculty of the college leaves no stone unturned when it comes to enhancing the quality of teaching and learning so as to achieve the expected outcomes.

*Peer- group teaching, Tutor- ward system, various bridge courses and value-based courses offered by the institution supplement and girdle the outcome-based education envisaged by the NEP 2020.

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

*The college proposes to offer courses in ODL mode using the potential of technology and social media. ODL mode of learning could play an important role in improving the practical skills of students. It provides opportunities to a vast number of people, hitherto unreached to take advantage of education and training as well.

*This mode will emphasize on skill, capacity building, training, employability and continuing education which enables one to develop skills attuned to the needs of the society. This ultimately contributes to social and economic development and to the formation of a knowledge creation and distribution based society.

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

*Students are provided with learning material available on the web beforehand and topic discussion is done in live class. Online learning platforms such as Google Classroom and Moodle are extensively used by teachers for their courses.

*Efforts have been made towards offering courses in the blended mode. Blended learning is the effective combination of education and educational technology. Future learning should be differentiated by how varied aspects are blended. It facilitates an independent and collaborative learning experience. It increases the accessibility to the course content and materials.

*The institutions should see to it that the instructors are provided pedagogical training and consultation as well as technical support with online modules. This enables an approach centred on the learning process, where both teachers and students will have complementary responsibilities in a blended course.

c) Describe any good practice/s of the institution pertaining to the Distance education/online education in view of NEP 2020.

*As an affiliated college the institution does not possess the permission to conduct Distance education courses.

*The various departments of the college make use of digital technology to impart education through online mode.

Extended Profile

1.Programme

1.1	539
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1350
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	102
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	476
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	59
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	60	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	38	
Total number of Classrooms and Seminar halls		
4.2	? 15.06984	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	27	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St John's College has been catering to the needs of students, especially to those belonging to the marginalized sections of society, as per Government norms. The first half of the academic year being a pandemic year, the curriculum was online based, but the second half of the year slowly moved towards offline sessions. There is continuous evaluation along with the external examination every semester. The internal examinations are conducted in the University Exam model bearing the same weightage and duration. Proper feedback is provided to the students after the internal exams.

Online assignments are made compulsory in at least one semester for students to get a taste of the ICT learning that has changed the educational scenario everywhere, and this was rigorously followed

this academic year as well. These assignments were evaluated and online feedback was also given. The curriculum which is IT integrated, caters to the contemporary needs of students. The feedback system has been completely digitalized for the flexibility of catering to different stakeholders, like students, faculty, parents and alumni. Programmes for the development of scholastic and co-scholastic development of students is an integral part of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Hand Book 2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the College is largely based on that of the University of Kerala to which it is affiliated. The University Academic Calendar is usually updated in the University website: keralauniversity.ac.in and WhatsApp group of the teachers. The Continuous Assessment (CE) comprises internal examinations and an online assignment/student seminar/webinar for each course. The mentoring system in the College facilitates this effectively.

Preparation of the timetable and allocation of courses among teachers are done by the Heads of Department (HoD) at the beginning of every semester. The soft copies of the timetables of online classes are mailed to office@stjohns.ac.in or info@stjohns.ac.in, and the hard copies sent to the DDE.

The Academic Council strictly monitored the smooth functioning of each programme. Frequent virtual and offline Council and staff meetings were held throughout the year to discuss conduct of Internal Examinations and other scholastic and co-scholastic activities.

The College Handbook gives a detailed description of the Clubs and Committees that function during an academic year. Relevant details of the same have been attached.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Academic_Calendar_2021-2022.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

159

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The first half of the academic year, was mostly functioning through online classes due to the global pandemic scenario. Our institution ensured to cater to the online needs of students with sufficient focus in gender, ethics, human rights, environmental education and climate change. The second half of the year, saw a steady shift to offline classes for various batches, and along with it a volley of programmes related to all the above-mentioned crosscutting issues.

The NSS (National Service Scheme) took it as a matter of utmost importance to organize several virtual events and offline programmes, which helped the NSS members/students to stay connected with the social outreach motive of the scheme. The PG department of Environmental Sciences organized a talk on 'Conservation of Energy' in collaboration with the Punalur Taluk and this comes under the purview of environmental education. The department of Politics and Public Administration organized a lecture series on "The Making of a

Modern Nation: Revisiting Nehruvian Legacies” in collaboration with the UGC-Nehru Studies Centre, University of Kerala.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

445

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the A. All of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://ssr.stjohns.ac.in//admin/ssrfiles/FE_EDBACK_ANALYSIS_REPORT_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ssr.stjohns.ac.in//admin/ssrfiles/FE_EDBACK_ANALYSIS_REPORT_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

440

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

78

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We try to identify advanced and slow learners as early as possible with the help of class room discussions, question and answer method and their previous year performance. Once the advanced and slow learner students are identified, the teaching and monitoring techniques are discussed among the teachers and are put into practice without delay. Advanced learners are provided with several opportunities to develop and improve their knowledge and skills. The students are encouraged to read reference books. They are encouraged to take part in various inter college and inter university competitions. On the Merit Day University rank holders are given scholarship and medals.

Special attention through remedial coaching and extra classes are given to the slow learners. The major objective is to make them competent and self-confident to face the exams and reduce the drop out ratio. Motivational talks are arranged for them to improve their confidence levels. Faculty members guide the students personally and the students are encouraged to discuss their problems. Extra time is allotted to slow learners to complete their tasks.

File Description	Documents
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/11_Minutes_of_College_Council_conduct_of_Internal_Exams.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1350	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centered simply means that students become more active, not just in doing learning activities, such as speaking, calculating, experimenting, and writing and creating videos and web-based materials, but also in thinking about and in shaping their own learning. We teachers still play a vital role, but we are now more guides on the side, rather than the main players in the students' unfolding education. We believes in the adoption of students centric methods to enhance student on lifelong learning, thinking skills, diversity, student-student interaction, etc and also potentially empower students to shape the future in ways in which the planet and its inhabitants can coexist and thrive. Role Plays, Team works, Debates, Seminars Quizzes, Case studies Project works, Field Visits etc are some of the SCM that adopted during these periods.

Specifically the students centric methodology include

1. Experiential Learning

Project work

Internship or Field Projects in industry

Participation in competition at various level

Field Visits

Industrial Visits

2. Participated Learning

Role play

Team work

Debates

Group work

3. Problem solving Methodology

Case studies

Analysis and Reasoning

Discussion

Quizzes

Research Activities

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/4_Learning_Platforms.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In a world moving forward into an age evermore dominated by technology, the need to educate people in Internet/Information and Communication Technologies (ICT) is becoming increasingly pressing. Information and communication technologies can play a major role in education itself, providing newer and more efficient means of teaching. Introducing ICT into an education system is a lengthy and complex process requiring changes to the system itself, including leadership and organizational structure; infrastructure and curriculum materials; and practices and beliefs. Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute

- Projectors
- Desktop and Laptops
- Printers
- Photocopier machines
- Multifunction printers
- Seminar Rooms
- Smart Board
- Auditorium is digitally equipped with mike, projector, cameras and computer system.
- Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom
- NPTEL, Coursera, SAP, Udemy, Edxetc
- Digital Library resources

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

59

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The internal assessment process at St John's College is in tandem with the OBE framework.

- During the induction programme, students are sensitized on the course outcomes, methods of assessments and the criteria for evaluation. The details of internal assessment are given in the college handbook.
- The Internal Assessment of 2019 admission UG students is based on attendance, assignment and internal examination, while 2020 and 2021 admissions onwards are assessed based on the assignment and internal examination. The PG students are assessed based on seminars, field trip reports, practical records, internal exams and attendance.
- The mode and frequency of internal assessments are followed as instructed by the University of Kerala
- The college has an Internal Exam committee that prepares the schedule and time-table in alignment with the academic calendar of the University.
- Questions for the internal examinations are set in alignment with the COs and sent to the email id internalexams@stjohns.ac.in
- The deadline for submission of the assignments is declared sufficiently in advance.
- At the end of the semester, each department organises PTA meetings to take feedback on the conduct of the semester, including internal assessments.

File Description	Documents
Any additional information	View File
Link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-2/2.5.1/2.5.1_proof.docx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- St John's College has an efficient system to ensure that exam-related grievances are redressed in a transparent and time-bound manner.
- Evaluated answer scripts are returned before the deadline announced by the Principal, with detailed feedback on student's performance.
- The corrections and verifications are made, by the faculty-in-charge.
- At the end of each semester, the Faculty Advisors prepares course wise marks. The screenshots of these are posted in the student WhatsApp groups.
- Faculty Advisors ensure that every student has verified their

marks and then gets their signatures on the mark list after redressing every grievance.

- The college has DLMC and CLMC to make certain that all exam-related grievances are addressed.
- Every department conducts PTA meeting by the end of the semester where HoD along with all the faculty members sit with the students and their parents to collect the feedback of the semester, including the conduct of internal and external examinations.
- To ensure that the grievances are promptly and efficiently addressed, the college maintains an open-door policy where the student can approach the Principal with any grievance without undergoing any procedural barriers.

File Description	Documents
Any additional information	View File
Link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/2_External_exam_related_grievances-Sample_Documents.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Expected Programme and Course outcomes of all the courses as per the syllabus are uploaded in the college website. Academic audit report, syllabus with programme and course outcomes and academic calendar are conveyed to respective departments at the beginning of the academic year by the Principal. Based on the directives from the Principal department staff meetings are convened to discuss the corrective measures and strategies to be adopted for the communication and attainment of course and programme outcomes. Course outcomes are communicated to first semester students through an induction programme organized at the beginning of their academic journey. Level of attainment of course outcomes by outgoing students based on their results is also conveyed in the induction programme to motivate young students. Detailed discussion of programme outcomes are done in all classes at the beginning of every semester by concerned mentors. Detailed syllabus of every programme is communicated to respective classes through whatsapp groups. After publication of continuous assessment (CA) and end semester evaluation (ESE) results of every semester, students seeking special attention in academic activities are identified and every department

initiates remedial teaching and peer group learning accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://stjohns.ac.in/aqar/2020-21/Criteria-2/2.6.1/Outcome/Botany.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

An induction programme was conducted to convey the students the expected Programme and Course outcomes of the course they are undergoing and the same were uploaded in college website. Detailed syllabus of every programmes also were uploaded in college website and was communicated to concerned students via Whatsapp group. Mentors of every batch familiarised the students the reference books available in the library for their programme. In the beginning step, level of attainment of outcomes were evaluated through continuous evaluation procedure and the results were analysed in respective departments and forwarded to DLMC. Students requiring special attention were found and list from every department were forwarded to CLMC, on the basis of which remedial teaching and peer group learning were initiated. Result analysis was done by DLMC after publication of every end semester evaluation results and the tabulated document was forwarded to CLMC. The college council discussed the analysis data and suggestions were communicated to respective departments. The suggestions as well as feedback from students and mentors were examined in Department staff meeting and inferred the corrective measures. List of students progressing to higher education and employment were also recorded in concerned departments. During 2021-22 academic year the result analysis reported 85% of courses in the college performing above university pass percentage.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ssr.stjohns.ac.in/Welcome/Files/2/21/56

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

271

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://stjohns.ac.in/aqar/2020-21/Criteria-2/2.6.3/2.6.3-1.jpg

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ssr.stjohns.ac.in//admin/ssrfiles/FEEDBACK_ANALYSIS_01eb88994d27?url=https%3A%2F%2Fstjohns.ac.in%2Faqar-cycle-3%2Faqar%2F2021-22%2Ffeedback%2Fcourse_evaluation.pdf&userId=2436421&signature=a74

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

St. John's College has always emphasized on imparting scientific temper with a focus on igniting a research attitude in students. As part of this, teachers have created various YouTube channels and uploaded videos of diverse dimensions. A number of research findings were published in Journals, presented at conferences and released as books/book chapters. The college actively co-organizes 'Science Sethu', a lecture series every Saturday in collaboration with DBT by InSTEM, Bengaluru that facilitates exposure to current research trends. The Research Department of Chemistry is actively engaged in research programs in Organic chemistry and Nanotechnology and currently seven research scholars are pursuing their Ph. D.

The department of Environmental Science is involved in research activities including bio-monitoring of heavy metal pollution in aquatic systems and analysis of soil fertility in different agriculture lands of Kerala. Guidance for developing innovative and creative micro-skills was imparted through collaborative and co-operative interactions. An Entrepreneurship Development Club is functioning in our college, which provides the students all possible avenues for enhancing their entrepreneurial skill and knowledge to become job providers rather than job seekers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/15_Mathematical_Analysis-Visualisation_and_Applications.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://stjohns.ac.in/Welcome/ResearchDevelopmentCell
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has always played a major role in the social, educational and cultural development of Anchal. The college, through its dynamic NSS unit holds study classes and seminars to create awareness on various issues like cyber laws, sexual minority rights, anti-drugs and narcotics, women empowerment etc. Also, the students regularly visit orphanages, palliative care centres, anganwadis, homes for the destitute and the mentally challenged to clean the premises and also to donate medicines, wheelchairs, food grains and relief materials.

The list of activities include:

1. Celebration of important events like Republic Day, Air Force Day, National Postal Day, World Environment Day etc.
2. Invited talks and seminars on various issues like mental health, cyber laws, transgender rights, women empowerment, disaster management and post - covid wellness.
3. Cycle rallies, door-to-door campaign, flash mobs, poster-making competitions on social challenges and issues.
4. Visit to homes for the terminally ill and the mentally challenged, orphanages and anganwadis to clean the premises.
5. Volunteers at COVID treatment centres run by the state government.
6. Donation of medicines, wheel chairs, television sets, food and other relief materials to the underprivileged and the poor.

File Description	Documents
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Extension_and_Outreach_Programmes_2021-2022.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3930

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is in possession of 30 UG classrooms in addition to 8 PG classrooms. Also, there are seven laboratories and one computer lab with 30 computers catering to the academic needs of the students. There are 13 department staff rooms for faculty members belonging to various disciplines. A well-furnished library is equipped with computerised cataloguing and lending technology for easy access and

distribution of reading materials and provides other digital services. An internet browsing centre with six computers can be utilised by the students in order to surf the internet. The college has incorporated all possible measures to ensure safe use of the internet. It is a matter of achievement that the college has initiated the construction of three modern research labs which are incorporated with state - of - the - art equipment to augment the research culture of the institution. An audio-visual room with 300 seating capacity is sufficient enough to conduct various academic and non-academic meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjohns.ac.in/Welcome/Infrastructure/1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an audio-visual room with a seating capacity for 300 people. The college also has a large auditorium with a capacity of over 1000 people which is used for conducting various programmes of the college. Moreover, the auditorium is provided to host programmes after carefully scrutinising applications of various sister institutions along with the local body and other government offices. The college always favours the overall development of the students. A gymnasium with all necessary and modern equipment is incorporated keeping in mind the needs of the students and faculty. It is also regularly updated as and when required. A resting and dining room for girls is designed with a woman friendly environment to cater to the needs of girl students. The college also provides separate toilet complex for both boys and girls.

The college also has a 200 m athletic track cum football ground with a dimension of 110 m × 50 m. A multipurpose playground that can be used for volleyball and ball and 7's football is possessed by the college with a dimension of 110m × 30 m.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://departments.stjohns.ac.in/Welcome/Home/16

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-4/4.1.3.xlsx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs 0.29239

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mar Baselios Catholicos Memorial Library of our campus has a total area of 743.22 m². We have a reading space of 185.81m². Carpet Area of Stack Room is 278.71 m².

Our Library is fully automated. In 2011 we have installed LIBSOFT Library software for our daily routines like issue and return of books. Running version of the LIBSOFT Software is SV5.1. LIBSOFT is an integrated, multi-user, user-friendly Library Management Software Package. We use OPAC (Online Public Access Catalog) is an online bibliography of a library collection that is available to the Teachers and Students. We have e-reading room facility with six systems, and it is also helpful for reading online journals and articles from N-List.

The college has subscribed N-List of INFLIBNET which is an electronic resource management package of e-journals and e-books. Access to N-List is permitted on all regular working days.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stjohns.ac.in/iqac-cycle-3/aqar/2021-22/criteria-4/4-2-1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs. 2.43744

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.48

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

SJC Information Technology services provide secure and seamless access to information resources in all forms and provide exceptional support to faculty and staff. All PCs are connected to Local Area Network (LAN). Campus wide Wi-Fi is given to faculty on their laptops and mobile phones. The Wi-Fi facility is updated according to the requirement and it was last updated in 2021. College has a fibre optic high speed Internet connection of 200 mbps bandwidth which is distributed throughout the campus using wired and Wi-Fi connectivity. There are 14 Wi-Fi access points. All staffrooms are provided with network connected PC's with centralised UPS supply. Digital access facility with 6 computers with high speed internet connectivity has been setup within the library. Students are free to access these terminals during working hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/criteria-4/4-3-1.pdf

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Rs. 7.74621

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management as well as the teaching community are keen to provide a conducive learning ambience to the students through the up gradation and augmentation of existing infrastructure and learning resources. Several new projects have been initiated in the current

year , both academic and miscellaneous, that would help improve teaching quality and enhance the performance of students.

Classrooms, furniture and other equipment are allotted to the departments to ensure their optimal utilization for conducting curricular and co-curricular activities. The HoDs are expected to report to the Bursar, the requirements for repair and maintenance in laboratory as and when required. Though preference for the utilisation of laboratories is given to our students, those from other institutions also are permitted to use the facilities of labs with special permission. The Library Advisory Committee reviews the functioning of the library, facilities available and suggests required measures to update the library. Regular upgradations of the computers are done on the basis of the suggestions from the Heads of the Departments and lab technicians. The College has a well-qualified physical education department who train and motivate the students for various inter-college sports competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Hand_Book_2021-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1057

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/5-1-3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

69

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

33

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college possesses a Students Union which is elected purely following the democratic means. The election procedure strictly follows the Lyngdoh Commission report. To guide the College Union a Staff Advisor has been appointed by the Principal. The composition of the college union is as follows, Chairman, Vice-chairman, General Secretary, Arts Club Secretary, Magazine Editor, University Union Councillors (2 posts), Lady Representatives (2 posts) and Class Representatives. The College union is entrusted with the responsibility of conducting and organizing various events/ initiatives. The fund for the college union activities is allocated by the University and the deficit is managed by the college. Apart from the college union, all the departments also elect an association secretary who is responsible for leading the events organized by the Department. Students Council is entrusted with the organization of Co-curricular and Extra Curricular activities. Students are divided into four houses for the smooth conduct of Annual Sports, Athletics and Cultural competitions. The following academic and administrative bodies have student representatives in them. They are: Grievance Redressal Cell, Women's Grievance Redressal Cell, Anti-Ragging Cell, Anti-Ragging Squad, IQAC, College Union, College Magazine, Organizing committees of various socio-

cultural, co curricular and extra-curricular programmes.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/agar/2021-22/5-3-2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association- Anchal St. John's College Students Association (ASCOSA). The association has two chapters-the UAE chapter and the Trivandrum chapter. The UAE chapter provides financial assistance to the meritorious students with brilliant academic performance. It is an encouragement for the students to perform their best in both the internal and University examinations. The feedback received from the alumni are received with dignity and due consideration is accorded during the implementation. Also, all the departments also have individual Department Alumni Association. The service of the former teachers is available to the college on request. Several of our accomplished alumni come to the college and share their ideas and success with

the students giving a lot of inspiration and this is a source of immense encouragement. They give feedback on curriculum and facilities available on the campus and contribute to the improvement of infrastructural facilities. There was a general meeting and departmental level meetings. This year these were organized on an online platform. Alumni members also contribute in non-financial ways. They support during conferences, seminars, and other programmes organized by the various departments.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/5-4-1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To illumine generations with insights to eradicate the darkness of ignorance, poverty, evils and effect their holistic growth. Transformation and empowerment of students and the local community through curricular, co-curricular, extra-curricular initiatives and extension activities. To inculcate into the learners, the universal virtues of Love, Service, Commitment, Integrity and Tolerance through co-operation, mutual understanding and communal harmony.

Our motto and vision are stressing the role of each stake holder to be a light in the midst darkness, ignorance and evil practices. Our institution focuses its attention on the all-round development of each of our students. For this purpose, the principal is assisted by the College Council which has representation from each department. There are Programme Committees consisting of all the faculty members of each programme. There will be a faculty adviser for each class heading the class committees. In addition to these streams, there is

a Parent Teacher Association which supports the Principal in the efficient management of the college. Administrative staff under the supervision of the Assistant Superintendent is supporting the principal in the smooth functioning of the office system.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/agar/2021-22/6-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Setting up Centralised Research Facility Department of Science and Technology (DST), Ministry of Science and Technology, Government of India has selected the college for FIST funding. The fund allocation for each department was informed and purchase of equipment was done after obtaining requirements from the departments. The infrastructural requirements were then put in place after the faculty of these departments submitted their proposals. Based on the suggestions of the faculty the management sanctioned setting up a centralised research facility, the maintenance would be under a committee consisting of faculty. The centralised research facility was set up utilising the expertise of the faculty, designing and planning including basic requirements was done by faculty who were included in the funding.

ICT based teaching learning. All departments are equipped with ICT facilities; LCD with the related paraphernalia provided by the management to all departments is used entirely under their control. Classrooms have been upgraded for the purpose based on inputs by the faculty of the concerned departments. The management funds the necessary changes to be inculcated in this regard, maintenance of the equipments, storage and use is done independently, faculty can decide on using the facilities creatively for interactive teaching learning.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/6-1-2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Strategic Plan sets out a framework of priorities for the college, its divisions and departments. The Principal and the IQAC Coordinator along with other members of the IQAC held numerous sessions in this context and several action plans were formulated in 2021. The committees ensured that the plans were implemented and that appropriate institutional resources were allocated to accomplish the mission level priorities. At the same time it was also realized that the IQAC would have a primarily supervisory role. Many of the goals outlined above fall within the domains of already existing committees. Therefore, the goals mentioned in the strategic plan will be realized through the duly formed committees. Enhancing students appreciation in arts and aesthetics To integrate research into the teaching practice more effectively. To provide more opportunities for developing leadership qualities among our students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://stjohns.ac.in/aqar/2020-21/Part-A/PartA-9-ATR-2020-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the institution describes the decentralized structure of administration. The power of decision making is vested in the Manager who with the Principal and Bursar formulates the broad policy matters. The general management of the college is vested with the Management Council whose ex-officio president is the

Manager. College administration is a cooperative effort of the Principal, faculty, non-teaching staff and students with the cooperation and support of all stakeholders. The head of the institution is the Principal who makes mandatory consultations through formal meetings with the college council, the staff council, IQAC and student representatives of the College Union. The College Council has a well defined and decentralized organizational set up to implement the academic, administrative and financial policies of the college.

The entire administrative structure ensures the smooth functioning of the academic and non-academic facets of the institution and the organization and implementation of various administrative, academic and quality enhancement programmes of the college. The Principal also heads the various Committees which include IQAC, Development-cum-finance Committee, Committee for SC/ST, Magazine Committee, Library Committee, Internal Complaints Committee, Research Journal Committee, Sports Committee and Time- Table Committee.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/organogram.pdf
Link to Organogram of the institution webpage	https://stjohns.ac.in/iqac-cycle-3/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has mechanisms to extend meaningful support, ensuring the welfare of the teaching and non- teaching staff. The end users of the institution experience excellent quality of service which reflects the level of employee satisfaction. Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of the Institution. Medical Leave and Maternity leaves are sanctioned for the eligible employees. For the refreshment of the staff members, a canteen is there in the premises with a subsidized rate. The institution offers a women-friendly workplace. All their concerns are considered with due importance. Employee query and grievance are well addressed and resolved with utmost care. Education facilities in the nearby school are provided to children of the employees. Festival allowances and gifts are provided to the nonteaching and temporary staff members. Financial aid is provided to employees in need help with respect to their existing fiscal status. Seasonal festivals and other carnivals are also celebrated, for the entertainment of employees. The achievements of the staff are recognized by giving felicitations and mementos during the celebrations. Decent wages are offered for the guest teachers.

File Description	Documents
Paste link for additional information	https://mailtrack.io/trace/link/e5eb2880e9fdbef5b105efe46d46a8b2ac680662?url=https%3A%2F%2Fstjohns.ac.in%2Fqac-cycle-3%2Faqar%2F2021-22%2F6-3-1.pdf&userId=2436421&signature=696d1b5ebd54d8af
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of the staff is conducted on the basis of the feedback received from various stakeholders. The Principal assigns duties to the staff on the basis of identified merits. The head of the institution monitors the functioning of various committees and regularly provides necessary impetus stimulating the staff for enhanced performance. The appraisal of the staff is based on the performance in curricular, co-curricular and extra-curricular events focusing on faculty orientation towards research, administration, management and social service. The performance appraisal reports are having a profound influence upon the performance output of every staff. It helps in acknowledging the strength and weakness of individuals and strategies to be adopted to reorient themselves for better performance. The Principal formally and informally communicates with the staff and apprises them regarding their performances. The performance appraisal based system of promotion has been instrumental in providing faculty with opportunities for searching and acquiring levels of excellence and gaining an understanding of the areas that need improvement

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/agar/2021-22/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

The government and UGC both provide funding to the college. The PTA and the College Development Council offers assistance as needed. The Directorate of Collegiate Education conducts internal audits, and the Comptroller and Auditor General of India conducts external audits. The Directorate of Collegiate Education conducts an audit of the College Development Council fund. A Chartered Accountant carefully audits the monies received by the UGC and RUSA (Rashtriya Uchcharitar Shiksha Abhiyan). Additionally, a dual audit of PTA money is conducted by a senior member of the college faculty.

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/aqar/2020-21/Criteria-6/6.4.1/6.4.1_attachment_(Proof)_Resource_Mobilisation_Policy_(3).docx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a carefully thought-out and reliable method for employing its resources efficiently and optimizing the processes involved. The institution's resource mobilisation policy supports budget allocation, research and infrastructure improvement.

All funds made available can be grouped under,

- Government fund
- Non Government fund

1. **Government Funds:** The college receives UGC funding for subject-specific books, research projects, lab equipment purchases and infrastructural improvements. The RUSA fund is used to modernize, digitalize and upgrade the academic environment with respect to infrastructure augmentation.

3. **Non-Government Funds:** The stakeholders in the college use these funds towards the mobilization of numerous resources for the efficiency of institutional operation. This includes management fund towards infrastructure development as well as organizing events, seminars and workshops; PTA fund for paying guest lecturers and support staff, as well as for paying the institution's ongoing activities and one-time expenses.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/aqar/2021-22/6-4-3-Resource-Mobilisation-Policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC regularly monitors the quality assurance by analyzing the results of the bridge courses, tutor ward system, University results, sports performances, co-curricular activity results etc

Under the IQAC leadership the Service Matter Committee regularly monitor the and do the necessary for attaining the career advancement requirements. This Include orientation, refresher, certificate courses information and scheduling the teachers for the same. IQAC also regularly conduct data and support for the teachers regarding the research publication, workshops, international seminars etc.

IQAC also verify each of the teachers academic progress in timely manner an do all the necessary data analysis for the promotions on time

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/aqar/2020-21/Criteria-6/6.5.1/6.5.1_proof.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has contributed towards institutionalizing the quality assurance strategies and developing various processes. The IQAC has constantly encouraged the faculty to participate actively in various orientation programmes, refresher programmes, webinars and online training programmes for the regular up gradation of domain knowledge and for acquiring greater expertise in their fields. IQAC has also initiated the implementation of various programmes for the students, for instance seminars, webinars, guest lectures, conferences, etc. and tried to implement and enhance the use of ICT tools for strengthening the teaching-learning process. The progresses among students were monitored through internal assessments, debates, quiz programs, etc. and weaker students were provided with extra attention. Various student-centric methods like experimental learning, participative learning and problem-solving methodologies were experimented and received better response from students. IQAC has initiated an important step for collecting the feedback from various stakeholders. The feedback covered various aspects of teaching, curriculum and skill-based parameters, along with relevant suggestions and recommendations. IQAC also envisions greater integration of teaching, technology and infrastructure and support services to facilitate the smooth flow of teaching-learning process.

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/aqar/2020-21/Criteria-6/6.5.2/PartA-9-ATR-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

C. Any 2 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://stjohns.ac.in/aqar/2020-21/Criteria-6/6.5.3/anchal_letter_2021.PDF
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The Women's Study Unit exclusively meant for girls, operates under the guidance of the teachers of the college. Seminars, discussions, debates and cultural programs meant to create awareness and eradicate gender inequality are organized by this unit.
- Inclusive representation of women in all important Committees is ensured. The Steering, Facilitation and Core Committees include women in decision making positions of the institution.
- The college consists of a 'Grievance Redressal Cell', constituted as per the directives of the UGC to redress the grievances, of female students and women members of the staff.
- The Women's Development Centre (WDC) is equipped with recreational and relaxation facilities for girls. Students with any health issues can make use of this facility.
- The services of lady staff specifically to cater to the needs of girls is available at all times, they provide all assistance including security. Round the clock CCTV surveillance of the entire campus provides full proof security.
- For emphasizing gender equality in co-curricular activities

equal opportunities are given for girls and boys to participate in all the activities held at the college level.

File Description	Documents
Annual gender sensitization action plan	http://stjohns.ac.in/aqar/2020-21/Criteria-1/1.1.2/Handbook_2020-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://stjohns.ac.in/aqar/2020-21/Criteria-7/7.1.1/7.1.1.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management :** Colour coded bins have been installed in the campus to facilitate the smooth segregation of waste into degradable and non-degradable types. Degradable waste is put into green bins, while non-degradable waste is put into blue bins. The college has a dump pit for converting degradable bio waste to compost, which is then used to fertilize the trees and shrubs in the campus.
- **Liquid Waste management:** The college management has installed a well planned drainage system to drain out the waste water coming from different wash areas inside the campus. The water overflow during monsoon season is also channelled through interconnected sewerages.
- **Biomedical waste management:** The college women development centre (WDC) has a sanitary pad vending machine and a well

functioning system to dispose the used sanitary pads.

- **E-waste management:**
- **Waste recycling system:** Non- degradable waste materials are handed over to the municipality while degradable waste is used to power the college bio-gas plant. A part of the degradable waste is converted into compost and is used to fertilize plants inside the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The faculty members, staffs and students are enrolled in to the institution without any discrimination on caste, community or any other socio-economic barrier. All appointments are carried out in such a manner that it will enhance the spirit of national integration. A variety of programmes are conducted in order to enhance national integration. Covid relief activities and post covid relief activities were conducted irrespective of caste, community etc. Different programmes were conducted in order to improve social and economic status of students from all backgrounds. Students from nearby states and Union territories like Lakshadweep are enrolled in this college. The college provides guidance for scholarships, different career opportunities and higher education opportunities in India and abroad. The college provides fee concession, fee waiver and various scholarships for deserving students from all socio-economic backgrounds. The college also conducting various academic and cocurricular and extracurricular activities to enhance national integration, character, friendship and enhance leadership characteristics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values cherished in the Constitution, such as the spirit of egalitarianism, rejection of all manner of discrimination, loyalty and responsibility to the country, cultivation of scientific temper, protection of the natural environment, etc, form the life blood of our democracy. Each year, by facilitating various programmes that highlight these principles, the institution strives to help students grow into responsible and conscientious citizens of the Republic of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://stjohns.ac.in/aqar/2020-21/Criteria-7/7.1.9/7.1.9constitution_oath.jpeg
Any other relevant information	<u>Nil</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College organizes and celebrate national and international commemorative days in order to attract the focus of the students on

specific issues. Our college organizes various programs on these days to make students aware of India's diversity in culture, traditions etc. The programmes are organized to showcase that in spite of diversity in physical features and social systems, there is unity in India. More over these programmes also help to sensitise each student that the duty of each and every citizen of our country is to strive and achieve total unity despite of diversity in culture, language and religion. The College organizes various programmes on Independence Day, Republic Day, Rastriya Ekta Diwas, NCC day to reinforce the ideals of national integration among the students. In addition to this the entire college community celebrate other festivals like Onam, Christmas etc. During the academic year 2021-2022 the college organized various programmes on Independence Day, Republic Day, world environment day, international yoga day, NCC day, Gandhi Jayanti, constitution day, Human Rights Day, National youth day, National Science day and international Women's day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Health and Nutrition Assessment in Chinnar Wildlife Sanctuary

Objectives: The overarching aim of this initiative was to meticulously assess the health and nutrition status of children below the age of 15.

Context: A harmonious collaboration between the Kerala Forest Department, St. John's College, Anchal, and St Joseph's Mission Hospital, Anchal,.

Practice: The medical camp.

Evidence of Success:

The resounding success of the Health and Nutrition Screening initiative in Chinnar Wildlife Sanctuary echoed deeply within the tribal community.

Problems and Resources:

Documenting the resources mobilized, whether they be in the form of partnerships, expertise, or financial support.

II.St. John's Ecosystem of Advanced Learning (SEAL)

Objectives: SEAL endeavors to curate and deliver a comprehensive set of educational resources and services. **3. The Context:**

Practice: SEAL aspires to elevate academic prowess by offering tailored support services, including personalized tutoring, workshops, and access to an extensive repository of educational resources.

Evidence of Success: Success within SEAL is gauged through its impact on students' academic performance, career readiness, physical well-being, community engagement, and research output.

Problems and Resources: Anticipated challenges encompass resource allocation, community outreach, and the imperative of sustaining engagement.

File Description	Documents
Best practices in the Institutional website	https://iqac.stjohns.ac.in/Welcome/BestPractice/3
Any other relevant information	https://iqac.stjohns.ac.in/Welcome/BestPractice/2

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- Institutional Distinctiveness Scaffold Her Empowerment -SHE

Inspired by the vision of Pandit Jawaharlal Nehru, who said, "If you educate a man you educate an individual, however, if you educate a woman you educate a whole family," St. John's College has designed a programme titled SHE (Scaffold Her Empowerment). The programme is led by The Women Cell, a student initiative that aims to empower and educate young women on the campus and beyond. The college, which has a majority of female students, believes in their potential as agents of change and social transformation. The Women Cell seeks to create awareness about the contemporary issues and opportunities that women face in the world.

Objectives of the Practice: The Women Cell at St. John's College is a student-led initiative that aims to empower and educate young women on the campus and beyond. The Women Cell recognizes the potential of women as agents of change and social transformation, and seeks to create awareness about the issues and challenges that they face in the contemporary world.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

St John's College has been catering to the needs of students, especially to those belonging to the marginalized sections of society, as per Government norms. The first half of the academic year being a pandemic year, the curriculum was online based, but the second half of the year slowly moved towards offline sessions. There is continuous evaluation along with the external examination every semester. The internal examinations are conducted in the University Exam model bearing the same weightage and duration. Proper feedback is provided to the students after the internal exams.

Online assignments are made compulsory in at least one semester for students to get a taste of the ICT learning that has changed the educational scenario everywhere, and this was rigorously followed this academic year as well. These assignments were evaluated and online feedback was also given. The curriculum which is IT integrated, caters to the contemporary needs of students. The feedback system has been completely digitalized for the flexibility of catering to different stakeholders, like students, faculty, parents and alumni. Programmes for the development of scholastic and co-scholastic development of students is an integral part of the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Hand_Book_2021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the College is largely based on that of the University of Kerala to which it is affiliated. The University Academic Calendar is usually updated in the University website: keralauniversity.ac.in and WhatsApp group of the

teachers. The Continuous Assessment (CE) comprises internal examinations and an online assignment/student seminar/webinar for each course. The mentoring system in the College facilitates this effectively.

Preparation of the timetable and allocation of courses among teachers are done by the Heads of Department (HoD) at the beginning of every semester. The soft copies of the timetables of online classes are mailed to office@stjohns.ac.in or info@stjohns.ac.in, and the hard copies sent to the DDE.

The Academic Council strictly monitored the smooth functioning of each programme. Frequent virtual and offline Council and staff meetings were held throughout the year to discuss conduct of Internal Examinations and other scholastic and co-scholastic activities.

The College Handbook gives a detailed description of the Clubs and Committees that function during an academic year. Relevant details of the same have been attached.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Academic_Calendar_2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

159

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The first half of the academic year, was mostly functioning through online classes due to the global pandemic scenario. Our institution ensured to cater to the online needs of students with sufficient focus in gender, ethics, human rights, environmental education and climate change. The second half of the year, saw a steady shift to offline classes for various batches, and along with it a volley of programmes related to all the above-mentioned crosscutting issues.

The NSS (National Service Scheme) took it as a matter of utmost importance to organize several virtual events and offline programmes, which helped the NSS members/students to stay connected with the social outreach motive of the scheme. The PG department of Environmental Sciences organized a talk on 'Conservation of Energy' in collaboration with the Punalur Taluk and this comes under the purview of environmental education. The department of Politics and Public Administration organized a lecture series on "The Making of a Modern Nation: Revisiting Nehruvian Legacies" in collaboration with the UGC-Nehru Studies Centre, University of Kerala.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

445

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://ssr.stjohns.ac.in//admin/ssrfiles/FEEDBACK_ANALYSIS_REPORT_2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ssr.stjohns.ac.in//admin/ssrfiles/FEEDBACK_ANALYSIS_REPORT_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

440

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

78

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We try to identify advanced and slow learners as early as possible with the help of class room discussions, question and

answer method and their previous year performance. Once the advanced and slow learner students are identified, the teaching and monitoring techniques are discussed among the teachers and are put into practice without delay. Advanced learners are provided with several opportunities to develop and improve their knowledge and skills. The students are encouraged to read reference books. They are encouraged to take part in various inter college and inter university competitions. On the Merit Day University rank holders are given scholarship and medals.

Special attention through remedial coaching and extra classes are given to the slow learners. The major objective is to make them competent and self-confident to face the exams and reduce the drop out ratio. Motivational talks are arranged for them to improve their confidence levels. Faculty members guide the students personally and the students are encouraged to discuss their problems. Extra time is allotted to slow learners to complete their tasks.

File Description	Documents
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/11_Minutes_of_College_Council_conduct_of_Internal_Exams.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1350	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centered simply means that students become more active, not just in doing learning activities, such as speaking, calculating, experimenting, and writing and creating videos and web-based materials, but also in thinking about and in shaping

their own learning. We teachers still play a vital role, but we are now more guides on the side, rather than the main players in the students' unfolding education. We believe in the adoption of student-centric methods to enhance student learning, lifelong learning, thinking skills, diversity, student-student interaction, etc and also potentially empower students to shape the future in ways in which the planet and its inhabitants can coexist and thrive. Role Plays, Team works, Debates, Seminars Quizzes, Case studies Project works, Field Visits etc are some of the SCM that adopted during these periods.

Specifically the student-centric methodology includes

1. Experiential Learning

Project work

Internship or Field Projects in industry

Participation in competition at various levels

Field Visits

Industrial Visits

2. Participated Learning

Role play

Team work

Debates

Group work

3. Problem solving Methodology

Case studies

Analysis and Reasoning

Discussion

Quizzes

Research Activities

File Description	Documents
Upload any additional information	View File
Link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/4_Learning_Platforms.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In a world moving forward into an age evermore dominated by technology, the need to educate people in Internet/Information and Communication Technologies (ICT) is becoming increasingly pressing. Information and communication technologies can play a major role in education itself, providing newer and more efficient means of teaching. Introducing ICT into an education system is a lengthy and complex process requiring changes to the system itself, including leadership and organizational structure; infrastructure and curriculum materials; and practices and beliefs. Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute

- Projectors
- Desktop and Laptops
- Printers
- Photocopier machines
- Multifunction printers
- Seminar Rooms
- Smart Board
- Auditorium is digitally equipped with mike, projector, cameras and computer system.
- Online Classes through Zoom, Google Meet, Microsoft Team,

Google Classroom

- NPTEL, Coursera, SAP, Udemy, Edxetc
- Digital Library resources

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

59

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The internal assessment process at St John's College is in tandem with the OBE framework.
- During the induction programme, students are sensitized on the course outcomes, methods of assessments and the criteria for evaluation. The details of internal assessment are given in the college handbook.
- The Internal Assessment of 2019 admission UG students is based on attendance, assignment and internal examination, while 2020 and 2021 admissions onwards are assessed based on the assignment and internal examination. The PG students are assessed based on seminars, field trip reports, practical records, internal exams and attendance.
- The mode and frequency of internal assessments are followed

as instructed by the University of Kerala

- The college has an Internal Exam committee that prepares the schedule and time-table in alignment with the academic calendar of the University.
- Questions for the internal examinations are set in alignment with the COs and sent to the email id internalexams@stjohns.ac.in
- The deadline for submission of the assignments is declared sufficiently in advance.
- At the end of the semester, each department organises PTA meetings to take feedback on the conduct of the semester, including internal assessments.

File Description	Documents
Any additional information	View File
Link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-2 /2.5.1/2.5.1 proof.docx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- St John's College has an efficient system to ensure that exam-related grievances are redressed in a transparent and time-bound manner.
- Evaluated answer scripts are returned before the deadline announced by the Principal, with detailed feedback on student's performance.
- The corrections and verifications are made, by the faculty-in-charge.
- At the end of each semester, the Faculty Advisors prepares course wise marks. The screenshots of these are posted in the student WhatsApp groups.
- Faculty Advisors ensure that every student has verified their marks and then gets their signatures on the mark list after redressing every grievance.
- The college has DLMC and CLMC to make certain that all exam-related grievances are addressed.
- Every department conducts PTA meeting by the end of the semester where HoD along with all the faculty members sit with the students and their parents to collect the feedback of the semester, including the conduct of internal and external examinations.
- To ensure that the grievances are promptly and efficiently addressed, the college maintains an open-door policy where

the student can approach the Principal with any grievance without undergoing any procedural barriers.

File Description	Documents
Any additional information	View File
Link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/2_External_exam_related_grievances- Sample Documents.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Expected Programme and Course outcomes of all the courses as per the syllabus are uploaded in the college website. Academic audit report, syllabus with programme and course outcomes and academic calendar are conveyed to respective departments at the beginning of the academic year by the Principal. Based on the directives from the Principal department staff meetings are convened to discuss the corrective measures and strategies to be adopted for the communication and attainment of course and programme outcomes. Course outcomes are communicated to first semester students through an induction programme organized at the beginning of their academic journey. Level of attainment of course outcomes by outgoing students based on their results is also conveyed in the induction programme to motivate young students. Detailed discussion of programme outcomes are done in all classes at the beginning of every semester by concerned mentors. Detailed syllabus of every programme is communicated to respective classes through whatsapp groups. After publication of continuous assessment (CA) and end semester evaluation (ESE) results of every semester, students seeking special attention in academic activities are identified and every department initiates remedial teaching and peer group learning accordingly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://stjohns.ac.in/agar/2020-21/Criteria-2/2.6.1/Outcome/Botany.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

An induction programme was conducted to convey the students the expected Programme and Course outcomes of the course they are undergoing and the same were uploaded in college website. Detailed syllabus of every programmes also were uploaded in college website and was communicated to concerned students via Whatsapp group. Mentors of every batch familiarised the students the reference books available in the library for their programme. In the beginning step, level of attainment of outcomes were evaluated through continuous evaluation procedure and the results were analysed in respective departments and forwarded to DLMC. Students requiring special attention were found and list from every department were forwarded to CLMC, on the basis of which remedial teaching and peer group learning were initiated. Result analysis was done by DLMC after publication of every end semester evaluation results and the tabulated document was forwarded to CLMC. The college council discussed the analysis data and suggestions were communicated to respective departments. The suggestions as well as feedback from students and mentors were examined in Department staff meeting and inferred the corrective measures. List of students progressing to higher education and employment were also recorded in concerned departments. During 2021-22 academic year the result analysis reported 85% of courses in the college performing above university pass percentage.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://ssr.stjohns.ac.in/Welcome/Files/2/21/56

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

271

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://stjohns.ac.in/aqar/2020-21/Criteria-2/2.6.3/2.6.3-1.jpg

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://ssr.stjohns.ac.in//admin/ssrfiles/FEEDBACK_ANALYSIS_01eb88994d27?url=https%3A%2F%2Fstjohns.ac.in%2Faqar-cycle-3%2Faqar%2F2021-22%2Ffeedback%2Fcourse_evaluation.pdf&userId=2436421&signature=a74

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

St. John's College has always emphasized on imparting scientific temper with a focus on igniting a research attitude in students. As part of this, teachers have created various YouTube channels and uploaded videos of diverse dimensions. A number of research findings were published in Journals, presented at conferences and released as books/book chapters. The college actively co-organizes 'Science Sethu', a lecture series every Saturday in collaboration with DBT by InSTEM, Bengaluru that facilitates exposure to current research trends. The Research Department of Chemistry is actively engaged in research programs in Organic chemistry and Nanotechnology and currently seven research scholars are pursuing their Ph. D.

The department of Environmental Science is involved in research activities including bio-monitoring of heavy metal pollution in aquatic systems and analysis of soil fertility in different agriculture lands of Kerala. Guidance for developing innovative and creative micro-skills was imparted through collaborative and co-operative interactions. An Entrepreneurship Development Club is functioning in our college, which provides the students all possible avenues for enhancing their entrepreneurial skill and knowledge to become job providers rather than job seekers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/15 Mathematical Analysis- Visualisation and Applications.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://stjohns.ac.in/Welcome/ResearchDevelopmentCell
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has always played a major role in the social, educational and cultural development of Anchal. The college, through its dynamic NSS unit holds study classes and seminars to create awareness on various issues like cyber laws, sexual minority rights, anti-drugs and narcotics, women empowerment etc. Also, the students regularly visit orphanages, palliative care centres, anganwadis, homes for the destitute and the mentally challenged to clean the premises and also to donate medicines, wheelchairs, food grains and relief materials.

The list of activities include:

1. Celebration of important events like Republic Day, Air Force Day, National Postal Day, World Environment Day etc.
2. Invited talks and seminars on various issues like mental health, cyber laws, transgender rights, women empowerment, disaster management and post - covid wellness.
3. Cycle rallies, door-to-door campaign, flash mobs, poster-making competitions on social challenges and issues.
4. Visit to homes for the terminally ill and the mentally challenged, orphanages and anganwadis to clean the premises.
5. Volunteers at COVID treatment centres run by the state government.
6. Donation of medicines, wheel chairs, television sets, food and other relief materials to the underprivileged and the poor.

File Description	Documents
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Extension_and_Outreach_Programmes_2021-2022.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3930

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
5	
File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
2	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college is in possession of 30 UG classrooms in addition to 8 PG classrooms. Also, there are seven laboratories and one computer lab with 30 computers catering to the academic needs of	

the students. There are 13 department staff rooms for faculty members belonging to various disciplines. A well-furnished library is equipped with computerised cataloguing and lending technology for easy access and distribution of reading materials and provides other digital services. An internet browsing centre with six computers can be utilised by the students in order to surf the internet. The college has incorporated all possible measures to ensure safe use of the internet. It is a matter of achievement that the college has initiated the construction of three modern research labs which are incorporated with state - of - the - art equipment to augment the research culture of the institution. An audio-visual room with 300 seating capacity is sufficient enough to conduct various academic and non-academic meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjohns.ac.in/Welcome/Infrastructure/1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an audio-visual room with a seating capacity for 300 people. The college also has a large auditorium with a capacity of over 1000 people which is used for conducting various programmes of the college. Moreover, the auditorium is provided to host programmes after carefully scrutinising applications of various sister institutions along with the local body and other government offices. The college always favours the overall development of the students. A gymnasium with all necessary and modern equipment is incorporated keeping in mind the needs of the students and faculty. It is also regularly updated as and when required. A resting and dining room for girls is designed with a woman friendly environment to cater to the needs of girl students. The college also provides separate toilet complex for both boys and girls.

The college also has a 200 m athletic track cum football ground with a dimension of 110 m × 50 m. A multipurpose playground that can be used for volleyball and ball and 7's football is possessed

by the college with a dimension of 110m × 30 m.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://departments.stjohns.ac.in/Welcome/Home/16

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-4/4.1.3.xlsx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs 0.29239

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mar Baselios Catholicos Memorial Library of our campus has a total area of 743.22 m². We have a reading space of 185.81m². Carpet Area of Stack Room is 278.71 m².

Our Library is fully automated. In 2011 we have installed LIBSOFT Library software for our daily routines like issue and return of books. Running version of the LIBSOFT Software is SV5.1. LIBSOFT is an integrated, multi-user, user-friendly Library Management Software Package. We use OPAC (Online Public Access Catalog) is an online bibliography of a library collection that is available to the Teachers and Students. We have e-reading room facility with six systems, and it is also helpful for reading online journals and articles from N-List.

The college has subscribed N-List of INFLIBNET which is an electronic resource management package of e-journals and e-books. Access to N-List is permitted on all regular working days.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/criteria-4/4-2-1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**Rs. 2.43744**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****8.48**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

SJC Information Technology services provide secure and seamless access to information resources in all forms and provide exceptional support to faculty and staff. All PCs are connected to Local Area Network (LAN). Campus wide Wi-Fi is given to faculty on their laptops and mobile phones. The Wi-Fi facility is updated according to the requirement and it was last updated in 2021. College has a fibre optic high speed Internet connection of 200 mbps bandwidth which is distributed throughout the campus using wired and Wi-Fi connectivity. There are 14 Wi-Fi access points. All staffrooms are provided with network connected PC's with centralised UPS supply. Digital access facility with 6 computers with high speed internet connectivity has been setup within the library. Students are free to access these terminals during working hours.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/aqar/2021-22/criteria-4/4-3-1.pdf

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

Rs. 7.74621

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college management as well as the teaching community are keen to provide a conducive learning ambience to the students through the up gradation and augmentation of existing infrastructure and learning resources. Several new projects have been initiated in the current year , both academic and miscellaneous, that would help improve teaching quality and enhance the performance of students.

Classrooms, furniture and other equipment are allotted to the departments to ensure their optimal utilization for conducting curricular and co-curricular activities. The HoDs are expected to report to the Bursar, the requirements for repair and maintenance in laboratory as and when required. Though preference for the utilisation of laboratories is given to our students, those from other institutions also are permitted to use the facilities of labs with special permission. The Library Advisory Committee reviews the functioning of the library, facilities available and suggests required measures to update the library. Regular upgradations of the computers are done on the basis of the suggestions from the Heads of the Departments and lab technicians. The College has a well-qualified physical education department who train and motivate the students for various inter-college sports competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssr.stjohns.ac.in//admin/ssrfiles/Hand Book 2021-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1057

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

56

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/5-1-3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

69

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

33

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college possesses a Students Union which is elected purely following the democratic means. The election procedure strictly follows the Lyngdoh Commission report. To guide the College Union

a Staff Advisor has been appointed by the Principal. The composition of the college union is as follows, Chairman, Vice-chairman, General Secretary, Arts Club Secretary, Magazine Editor, University Union Councillors (2 posts), Lady Representatives (2 posts) and Class Representatives. The College union is entrusted with the responsibility of conducting and organizing various events/ initiatives. The fund for the college union activities is allocated by the University and the deficit is managed by the college. Apart from the college union, all the departments also elect an association secretary who is responsible for leading the events organized by the Department. Students Council is entrusted with the organization of Co-curricular and Extra Curricular activities. Students are divided into four houses for the smooth conduct of Annual Sports, Athletics and Cultural competitions. The following academic and administrative bodies have student representatives in them. They are: Grievance Redressal Cell, Women's Grievance Redressal Cell, Anti-Ragging Cell, Anti-Ragging Squad, IQAC, College Union, College Magazine, Organizing committees of various socio-cultural, co curricular and extra-curricular programmes.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/aqar/2021-22/5-3-2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered alumni association- Anchal St. John's College Students Association (ASCOSA). The association has two chapters-the UAE chapter and the Trivandrum chapter. The UAE chapter provides financial assistance to the meritorious students with brilliant academic performance. It is an encouragement for the students to perform their best in both the internal and University examinations. The feedback received from the alumni are received with dignity and due consideration is accorded during the implementation. Also, all the departments also have individual Department Alumni Association. The service of the former teachers is available to the college on request. Several of our accomplished alumni come to the college and share their ideas and success with the students giving a lot of inspiration and this is a source of immense encouragement. They give feedback on curriculum and facilities available on the campus and contribute to the improvement of infrastructural facilities. There was a general meeting and departmental level meetings. This year these were organized on an online platform. Alumni members also contribute in non-financial ways. They support during conferences, seminars, and other programmes organized by the various departments.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/5-4-1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To illumine generations with insights to eradicate the darkness of ignorance, poverty, evils and effect their holistic growth. Transformation and empowerment of students and the local community through curricular, co-curricular, extra-curricular initiatives and extension activities. To inculcate into the learners, the universal virtues of Love, Service, Commitment, Integrity and Tolerance through co-operation, mutual understanding and communal harmony.

Our motto and vision are stressing the role of each stake holder to be a light in the midst darkness, ignorance and evil practices. Our institution focuses its attention on the all-round development of each of our students. For this purpose, the principal is assisted by the College Council which has representation from each department. There are Programme Committees consisting of all the faculty members of each programme. There will be a faculty adviser for each class heading the class committees. In addition to these streams, there is a Parent Teacher Association which supports the Principal in the efficient management of the college. Administrative staff under the supervision of the Assistant Superintendent is supporting the principal in the smooth functioning of the office system.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/6-1-1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Setting up Centralised Research Facility Department of Science and Technology (DST), Ministry of Science and Technology, Government of India has selected the college for FIST funding. The fund allocation for each department was informed and purchase of equipment was done after obtaining requirements from the departments. The infrastructural requirements were then put in place after the faculty of these departments submitted their proposals. Based on the suggestions of the faculty the management sanctioned setting up a centralised research facility, the maintenance would be under a committee consisting of faculty. The centralised research facility was set up utilising the expertise of the faculty, designing and planning including basic requirements was done by faculty who were included in the funding.

ICT based teaching learning. All departments are equipped with ICT facilities; LCD with the related paraphernalia provided by the management to all departments is used entirely under their control. Classrooms have been upgraded for the purpose based on inputs by the faculty of the concerned departments. The management funds the necessary changes to be inculcated in this regard, maintenance of the equipments, storage and use is done independently, faculty can decide on using the facilities creatively for interactive teaching learning.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/6-1-2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Strategic Plan sets out a framework of priorities for the college, its divisions and departments. The Principal and the IQAC Coordinator along with other members of the IQAC held numerous sessions in this context and several action plans were formulated in 2021. The committees ensured that the plans were implemented and that appropriate institutional resources were allocated to accomplish the mission level priorities. At the same time it was also realized that the IQAC would have a primarily supervisory role. Many of the goals outlined above fall within the domains of already existing committees. Therefore, the goals mentioned in the strategic plan will be realized through the duly formed committees. Enhancing students appreciation in arts and aesthetics To integrate research into the teaching practice more effectively. To provide more opportunities for developing leadership qualities among our students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Part-A/PartA-9-ATR-2020-2021.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram of the institution describes the decentralized structure of administration. The power of decision making is vested in the Manager who with the Principal and Bursar formulates the broad policy matters. The general management of the college is vested with the Management Council whose ex-officio president is the Manager. College administration is a cooperative effort of the Principal, faculty, non-teaching staff and students with the cooperation and support of all stakeholders. The head of the institution is the Principal who makes mandatory consultations through formal meetings with the college council, the staff council, IQAC and student representatives of the College Union. The College Council has a well defined and decentralized organizational set up to implement the academic, administrative and financial policies of the college.

The entire administrative structure ensures the smooth functioning of the academic and non-academic facets of the institution and the organization and implementation of various administrative, academic and quality enhancement programmes of the college. The Principal also heads the various Committees which include IQAC, Development-cum-finance Committee, Committee for SC/ST, Magazine Committee, Library Committee, Internal Complaints Committee, Research Journal Committee, Sports Committee and Time- Table Committee.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/iqac-cycle-3/organogram.pdf
Link to Organogram of the institution webpage	https://stjohns.ac.in/iqac-cycle-3/organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has mechanisms to extend meaningful support, ensuring the welfare of the teaching and non- teaching staff. The end users of the institution experience excellent quality of service which reflects the level of employee satisfaction.

Welfare measures taken towards the staff reflects on the output and selfless contribution towards tremendous growth of the Institution. Medical Leave and Maternity leaves are sanctioned for the eligible employees. For the refreshment of the staff members, a canteen is there in the premises with a subsidized rate. The institution offers a women-friendly workplace. All their concerns are considered with due importance. Employee query and grievance are well addressed and resolved with utmost care. Education facilities in the nearby school are provided to children of the employees. Festival allowances and gifts are provided to the nonteaching and temporary staff members. Financial aid is provided to employees in need help with respect to their existing fiscal status. Seasonal festivals and other carnivals are also celebrated, for the entertainment of employees. The achievements of the staff are recognized by giving felicitations and mementos during the celebrations. Decent wages are offered for the guest teachers.

File Description	Documents
Paste link for additional information	https://mailtrack.io/trace/link/e5eb2880e9fdbef5b105efe46d46a8b2ac680662?url=https%3A%2F%2Fstjohns.ac.in%2Fiqac-cycle-3%2Faqar%2F2021-22%2F6-3-1.pdf&userId=2436421&signature=696dlb5ebd54d8af
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of the staff is conducted on the basis of the feedback received from various stakeholders. The Principal assigns duties to the staff on the basis of identified merits. The head of the institution monitors the functioning of various committees and regularly provides necessary impetus stimulating the staff for enhanced performance. The appraisal of the staff is based on the performance in curricular, co-curricular and extra-curricular events focusing on faculty orientation towards research, administration, management and social service. The performance appraisal reports are having a profound influence upon the performance output of every staff. It helps in acknowledging the strength and weakness of individuals and strategies to be adopted to reorient themselves for better performance. The Principal formally and informally communicates with the staff and apprises them regarding their performances. The performance appraisal based system of promotion has been instrumental in providing faculty with opportunities for searching and acquiring levels of excellence and gaining an understanding of the areas that need improvement

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/aqar/2021-22/6-3-5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The government and UGC both provide funding to the college. The PTA and the College Development Council offers assistance as needed. The Directorate of Collegiate Education conducts internal audits, and the Comptroller and Auditor General of India conducts external audits. The Directorate of Collegiate Education conducts an audit of the College Development Council fund. A Chartered Accountant carefully audits the monies received by the UGC and RUSA (Rashtriya Uchchatar Shiksha Abhiyan). Additionally, a dual audit of PTA money is conducted by a senior member of the college faculty.

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-6 /6.4.1/6.4.1 attachment (Proof) Resource Mobilisation Policy (3).docx
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has a carefully thought-out and reliable method for employing its resources efficiently and optimizing the processes involved. The institution's resource mobilisation policy supports budget allocation, research and infrastructure improvement.

All funds made available can be grouped under,

- Government fund
- Non Government fund

1. Government Funds: The college receives UGC funding for subject-specific books, research projects, lab equipment purchases and infrastructural improvements. The RUSA fund is used to modernize, digitalize and upgrade the academic environment with respect to infrastructure augmentation.

3. Non-Government Funds: The stakeholders in the college use these funds towards the mobilization of numerous resources for the efficiency of institutional operation. This includes management fund towards infrastructure development as well as organizing events, seminars and workshops; PTA fund for paying guest lecturers and support staff, as well as for paying the institution's ongoing activities and one-time expenses.

File Description	Documents
Paste link for additional information	https://stjohns.ac.in/igac-cycle-3/agar/2021-22/6-4-3-Resource-Mobilisation-Policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College IQAC regularly monitors the quality assurance by analyzing the results of the bridge courses, tutor ward system, University results, sports performances, co-curricular activity results etc

Under the IQAC leadership the Service Matter Committee regularly monitor the and do the necessary for attaining the career advancement requirements. This Include orientation, refresher, certificate courses information and scheduling the teachers for the same. IQAC also regularly conduct data and support for the teachers regarding the research publication, workshops, international seminars etc.

IQAC also verify each of the teachers academic progress in timely manner an do all the necessary data analysis for the promotions on time

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-6/6.5.1/6.5.1 proof.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has contributed towards institutionalizing the quality assurance strategies and developing various processes. The IQAC has constantly encouraged the faculty to participate actively in various orientation programmes, refresher programmes, webinars and online training programmes for the regular up gradation of domain knowledge and for acquiring greater expertise in their fields. IQAC has also initiated the implementation of various programmes for the students, for instance seminars, webinars, guest lectures, conferences, etc. and tried to implement and enhance the use of ICT tools for strengthening the teaching-learning process. The progresses among students were monitored through internal assessments, debates, quiz programs, etc. and weaker students were provided with extra attention. Various student-centric methods like experimental learning, participative learning and problem-solving methodologies were experimented and received better response from students. IQAC has initiated an important step for collecting the feedback from various stakeholders. The feedback covered various aspects of teaching, curriculum and skill-based parameters, along with relevant suggestions and recommendations. IQAC also envisions greater integration of teaching, technology and infrastructure and support services to facilitate the smooth flow of teaching-learning process.

File Description	Documents
Paste link for additional information	http://stjohns.ac.in/agar/2020-21/Criteria-6/6.5.2/PartA-9-ATR-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://stjohns.ac.in/agar/2020-21/Criteria-6 /6.5.3/anchal letter 2021.PDF
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The Women's Study Unit exclusively meant for girls, operates under the guidance of the teachers of the college. Seminars, discussions, debates and cultural programs meant to create awareness and eradicate gender inequality are organized by this unit.
- Inclusive representation of women in all important Committees is ensured. The Steering, Facilitation and Core Committees include women in decision making positions of the institution.
- The college consists of a 'Grievance Redressal Cell', constituted as per the directives of the UGC to redress the grievances, of female students and women members of the staff.
- The Women's Development Centre (WDC) is equipped with recreational and relaxation facilities for girls. Students with any health issues can make use of this facility.
- The services of lady staff specifically to cater to the needs of girls is available at all times, they provide all assistance including security. Round the clock CCTV surveillance of the entire campus provides full proof security.
- For emphasizing gender equality in co-curricular activities equal opportunities are given for girls and boys to participate in all the activities held at the college level.

File Description	Documents
Annual gender sensitization action plan	http://stjohns.ac.in/agar/2020-21/Criteria-1/1.1.2/Handbook_2020-2021.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://stjohns.ac.in/agar/2020-21/Criteria-7/7.1.1/7.1.1.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management :** Colour coded bins have been installed in the campus to facilitate the smooth segregation of waste into degradable and non-degradable types. Degradable waste is put into green bins, while non-degradable waste is put into blue bins. The college has a dump pit for converting degradable bio waste to compost, which is then used to fertilize the trees and shrubs in the campus.
- **Liquid Waste management:** The college management has installed a well planned drainage system to drain out the waste water coming from different wash areas inside the campus. The water overflow during monsoon season is also channelled through interconnected sewerages.
- **Biomedical waste management:** The college women development centre (WDC) has a sanitary pad vending machine and a well functioning system to dispose the used sanitary pads.
- **E-waste management:**

- **Waste recycling system:** Non- degradable waste materials are handed over to the municipality while degradable waste is used to power the college bio-gas plant. A part of the degradable waste is converted into compost and is used to fertilize plants inside the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The faculty members, staffs and students are enrolled in to the institution without any discrimination on caste, community or any other socio-economic barrier. All appointments are carried out in such a manner that it will enhance the spirit of national integration. A variety of programmes are conducted in order to enhance national integration. Covid relief activities and post covid relief activities were conducted irrespective of caste, community etc. Different programmes were conducted in order to improve social and economic status of students from all backgrounds. Students from nearby states and Union territories like Lakshadweep are enrolled in this college. The college provides guidance for scholarships, different career opportunities and higher education opportunities in India and abroad. The college provides fee concession, fee waiver and various scholarships for deserving students from all socio-economic backgrounds. The college also conducting various academic and cocurricular and extracurricular activities to enhance national integration, character, friendship and enhance leadership characteristics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:

values, rights, duties and responsibilities of citizens

The values cherished in the Constitution, such as the spirit of egalitarianism, rejection of all manner of discrimination, loyalty and responsibility to the country, cultivation of scientific temper, protection of the natural environment, etc, form the life blood of our democracy. Each year, by facilitating various programmes that highlight these principles, the institution strives to help students grow into responsible and conscientious citizens of the Republic of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://stjohns.ac.in/agar/2020-21/Criteria-7/7.1.9/7.1.9constitution oath.jpeg
Any other relevant information	<u>Nil</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Our College organizes and celebrate national and international commemorative days in order to attract the focus of the students on specific issues. Our college organizes various programs on these days to make students aware of India's diversity in culture, traditions etc. The programmes are organized to showcase that in spite of diversity in physical features and social systems, there is unity in India. More over these programmes also help to sensitise each student that the duty of each and every citizen of our country is to strive and achieve total unity despite of diversity in culture, language and religion. The College organizes various programmes on Independence Day, Republic Day, Rastriya Ekta Diwas, NCC day to reinforce the ideals of national integration among the students. In addition to this the entire college community celebrate other festivals like Onam, Christmas etc. During the academic year 2021-2022 the college organized various programmes on Independence Day, Republic Day, world environment day, international yoga day, NCC day, Gandhi Jayanti, constitution day, Human Rights Day, National youth day, National Science day and international Women's day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. Health and Nutrition Assessment in Chinnar Wildlife Sanctuary

Objectives: The overarching aim of this initiative was to meticulously assess the health and nutrition status of children below the age of 15.

Context: A harmonious collaboration between the Kerala Forest Department, St. John's College, Anchal, and St Joseph's Mission Hospital, Anchal,.

Practice: The medical camp.

Evidence of Success:

The resounding success of the Health and Nutrition Screening initiative in Chinnar Wildlife Sanctuary echoed deeply within the tribal community.

Problems and Resources:

Documenting the resources mobilized, whether they be in the form of partnerships, expertise, or financial support.

II.St. John's Ecosystem of Advanced Learning (SEAL)

Objectives: SEAL endeavors to curate and deliver a comprehensive set of educational resources and services. 3. The Context:

Practice: SEAL aspires to elevate academic prowess by offering tailored support services, including personalized tutoring, workshops, and access to an extensive repository of educational resources.

Evidence of Success: Success within SEAL is gauged through its impact on students' academic performance, career readiness, physical well-being, community engagement, and research output.

Problems and Resources: Anticipated challenges encompass resource allocation, community outreach, and the imperative of sustaining engagement.

File Description	Documents
Best practices in the Institutional website	https://iqac.stjohns.ac.in/Welcome/BestPractice/3
Any other relevant information	https://iqac.stjohns.ac.in/Welcome/BestPractice/2

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

o Institutional Distinctiveness Scaffold Her Empowerment -SHE

Inspired by the vision of Pandit Jawaharlal Nehru, who said, "If you educate a man you educate an individual, however, if you educate a woman you educate a whole family," St. John's College has designed a programme titled SHE (Scaffold Her Empowerment). The programme is led by The Women Cell, a student initiative that aims to empower and educate young women on the campus and beyond. The college, which has a majority of female students, believes in their potential as agents of change and social transformation. The Women Cell seeks to create awareness about the contemporary issues and opportunities that women face in the world.

Objectives of the Practice: The Women Cell at St. John's College is a student-led initiative that aims to empower and educate young women on the campus and beyond. The Women Cell recognizes the potential of women as agents of change and social transformation, and seeks to create awareness about the issues and challenges that they face in the contemporary world.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. A plan of action related to academic activities will be formulated based on inputs from the various stakeholders and a committee will be constituted to prepare a concrete working plan, the committee will also oversee the implementation of the plan of action.
2. Seminars, workshops and talks shall be organised in online mode. Possibilities for conducting programmes with direct participation of students will be explored and arrangements will be done for offline activities as far as possible.
3. The infrastructural requirements of the college will be assessed and prioritized so as to realize proper improvement of the existing infrastructural facilities.
4. All construction and maintenance activities with funding from external agencies will be followed up and efforts will be made to complete all works in a time bound manner.
5. Official and academic support for the career advancement of the faculty members will be provided and the IQAC will take

the lead in organising and arranging support for the concerned faculty.

6. The academic progress of the students will be monitored and systems with regard to effective online teaching learning will be formulated.