

## Annual Report of the Internal Quality Assurance Cell

### Academic Year: 2023 -24

The Internal Quality Assurance Cell (IQAC) of St. John's College undertook a series of proactive initiatives during the academic year 2023-24, aimed at promoting quality enhancement and institutional excellence.

The IQAC convened three key meetings during the year to devise the plan of action, review the ongoing accreditation process, and evaluate the year's activities. To ensure the successful completion of the Cycle III accreditation process, the IQAC implemented a comprehensive strategy. Criteria-wise teams were formed with clearly defined roles and responsibilities to address specific accreditation requirements efficiently. A co – coordinator and a supporting team was also constituted to provide assistance and ensure seamless coordination. Regular review meetings were conducted to monitor progress, address challenges, and ensure adherence to timelines.

Recognizing the need for infrastructure development due to the introduction of a new undergraduate programme in 2020, the IQAC communicated the shortage of classrooms to the management and recommended immediate measures to resolve the issue. The importance of maintaining infrastructure and laboratory facilities was also emphasized to foster a conducive learning environment.

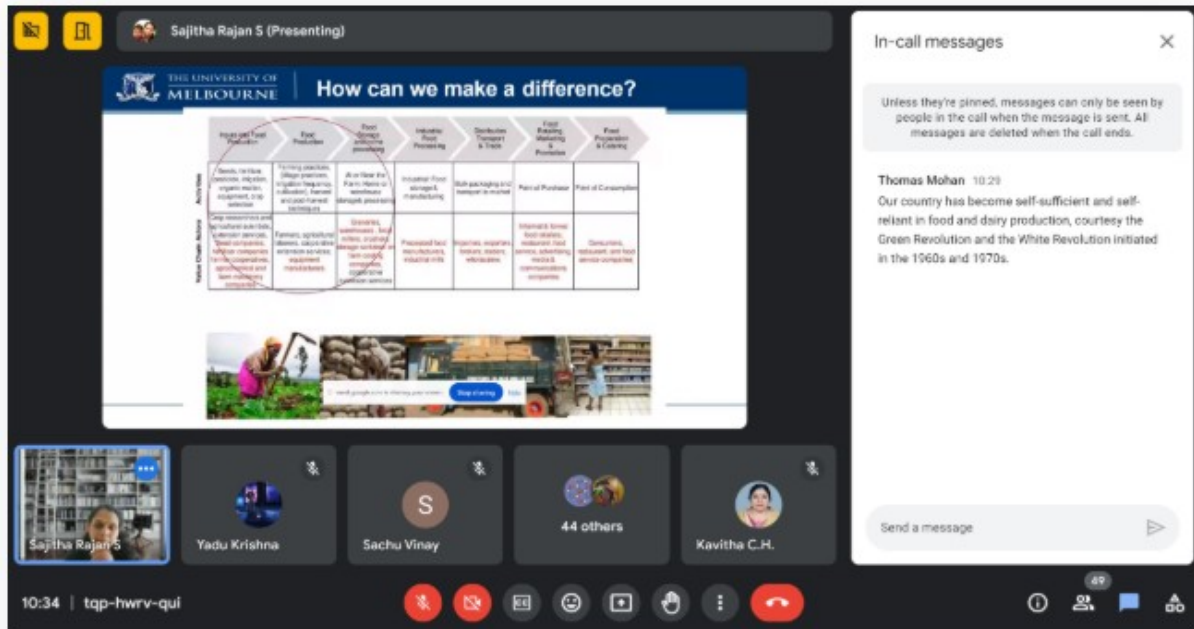
To build institutional capacity, the IQAC conducted training and awareness programmes for teaching staff on online course content creation, outcome-based education, and revised reaccreditation frameworks. Professional efficiency improvement programmes were organized for supporting staff, focusing on planning, purchase, and administrative functions. Training sessions promoting skill-based education and interdisciplinary learning were also planned.

The IQAC recommended the Research and Development (R&D) Cell to organize a lecture series on recent advancements in various disciplines, contributing to academic and research enrichment.

A significant milestone achieved during the academic year was the submission of the Institutional Information Quality Assessment (IIQA) on 26/03/2024, which was accepted on 16/04/2024. Additionally, the Self-Study Report (SSR) for Cycle 3 accreditation was successfully completed within the stipulated timeframe, marking a significant achievement in the institution's journey toward academic excellence.

### **The IQAC during the academic year 2023-24 organized several quality enhancement programmes, including:**

1. **RDC Lecture Series:** Collaborating with the Research and Development Cell, the IQAC introduced undergraduate students to diverse research areas through lectures by distinguished professors from international universities.



24/02/2024

### RDC Lecture - 1

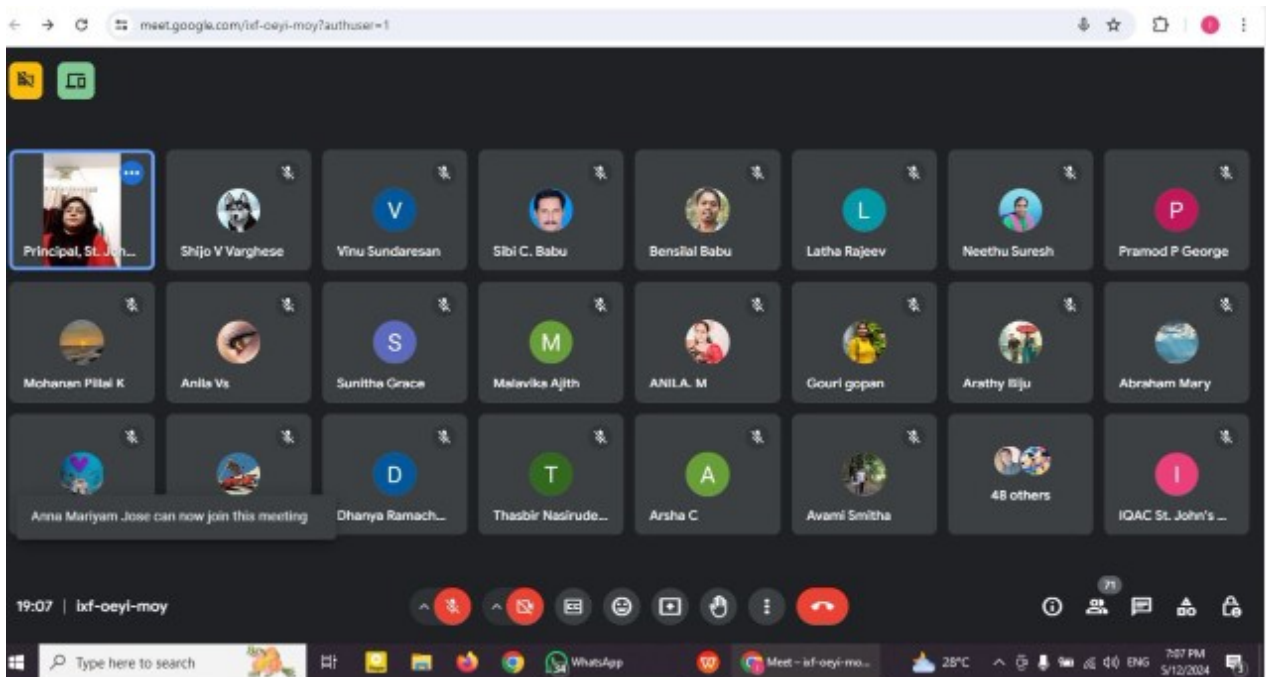
The Research Development Cell in association with the IQAC under SEAL initiative has organized a lecture on 24 February 2024 aimed at strengthening scientific aptitude among students. Dr. Sajitha Bijju, from Melbourne University interacted with the students.



2. **Training on FYUGP:** To facilitate the transition to the NEP framework, a college-level training programme on the Four-Year Undergraduate Programme (FYUGP) was organized for faculty on 27 February 2024, in collaboration with the University of Kerala.



3. **FYUGP Public Awareness Talk:** An online session led by the FYUGP Coordinator provided detailed information on the new programme to parents and students.



4. **Workshop on Government e-Marketplace (GeM):** Staff were trained on purchasing procedures under government schemes by a certified GeM master trainer.



- 5. **LMS Workshop:** Faculty received training in creating and managing online courses through a collaboration with Embase Pro Suite.

**ST. JOHN'S COLLEGE, ANCHAL**  
LET YOUR LIGHT SHINE BEFORE MEN

**THE IQAC & EMBASE PRO SUIT**

**LMS Workshop**  
**21/11/2023**

**ACADEMIC YEAR**  
2023-2024


**TIME & VENUE**  
2:30-3:30pm / Conference Room

**TARGET GROUP**  
Faculty, St John's College

**ABOUT THE WORKSHOP**  
*This workshop aims to give the faculty a Hands on Training on Learning Managing Software. The objective of the workshop is to facilitate the participants with sufficient knowledge related to administration, documentation, automation, creating educational courses, materials or online learning programmes for the learners.*

**Principal: Dr Nisha Thomas**  
**IQAC Co-ordinator: Mr Jerry C Jacson**

6. **Invited Talk on Western College Systems:** Dr. Jayaseelan Raj from King's College, London, delivered insights into the Western higher education system to align with the upcoming FYUGP.



The poster features the St. John's College logo at the top, which includes a bird emblem and the motto "LET YOUR LIGHT SHINE BEFORE MEN". Below the logo, the text reads: "The Internal Quality Assurance Cell (IQAC), St. John's College cordially invites you all for a distinguished lecture on UNDERSTANDING THE WESTERN COLLEGE SYSTEM by Dr. JAYASEELAN RAJ King's College, London". A box contains the event details: "Date & Time: 1.30 pm, 14<sup>th</sup> August 2023 Venue: Lecture Hall, RUSA Building, St. John's College, Anchal". A photograph of Dr. Jayaseelan Raj is shown on the left. To the right, under the heading "ABOUT THE SPEAKER", is a biographical paragraph. At the bottom, a red square icon precedes the title "Understanding the Western College System" and a short introductory paragraph.

**ST. JOHN'S COLLEGE, ANCHAL**  
LET YOUR LIGHT SHINE BEFORE MEN

The Internal Quality Assurance Cell (IQAC), St. John's College cordially invites you all for a distinguished lecture on

**UNDERSTANDING THE WESTERN COLLEGE SYSTEM**

by  
**Dr. JAYASEELAN RAJ**  
King's College, London

Date & Time: 1.30 pm, 14<sup>th</sup> August 2023  
Venue: Lecture Hall, RUSA Building,  
St. John's College, Anchal

**ABOUT THE SPEAKER**

Dr. Jayaseelan Raj is a senior lecturer at the Department of International Development, King's College, London. Before joining King's, he was Professor (substitute) at University of Göttingen, Germany and a post-doctoral fellow at the London School of Economics and Political Science. He holds a Bachelor's degree with honours from Central College, Iowa, United States, and a Masters and PhD degree from University of Bergen, Norway. Dr. Raj is a recipient of many prestigious international fellowships and has published extensively in reputed journals. He is the author of *Plantation Crisis: Ruptures of Dalit Life in the Indian Tea Belt* (UCL Press, 2022), and co-author of *Ground Down by Growth: Tribe, Caste, Class and Inequality in Twenty-First-Century India* (Oxford university Press, 2017).

**Understanding the Western College System**

In anticipation of the launch of the four-year degree programme at Kerala University and affiliated colleges, the college's IQAC is arranging a talk titled 'Exploring the Western College System'. Dr. Jayaseelan Raj, King's College, London is the resource person.

The IQAC took proactive initiatives to review and enhance the institution's teaching-learning processes, structures, methodologies, and learning outcomes, aligning these efforts with its core goals of continuous quality improvement. A dedicated team of faculty members was assigned to prepare and evaluate the assessment results, ensuring a rigorous and fair evaluation process. Remedial and peer group learning initiatives were conducted for students needing additional support, facilitating their academic growth. The IQAC also took proactive measures to collect feedback from students, teachers, and alumni, analyzing the data and compiling a report. This report was discussed in IQAC meetings, and actionable insights were implemented, with the outcome being submitted to the principal for further follow-up.

### URL's of Feedback and action taken Report 2023-24

[https://iqac.stjohns.ac.in/admin/feedback/FEEDBACK\\_ANALYSIS\\_REPORT\\_2023-241.pdf](https://iqac.stjohns.ac.in/admin/feedback/FEEDBACK_ANALYSIS_REPORT_2023-241.pdf)

[https://iqac.stjohns.ac.in/admin/feedback/2023-24\\_ACTION\\_TAKEN\\_REPORT\\_.pdf](https://iqac.stjohns.ac.in/admin/feedback/2023-24_ACTION_TAKEN_REPORT_.pdf)

Furthermore, in collaboration with NSDC, skill enhancement courses were successfully introduced to improve students' employability, demonstrating the institution's commitment to continuous quality improvement.




**ST. JOHN'S COLLEGE, ANCHAL**  
LET YOUR LIGHT SHINE BEFORE MEN

**IQAC**  
St John's College Anchal

**N.S.D.C**  
National Skill Development Corporation  
Transforming the skill landscape

## Commencement of Addon courses

**Date: 11-01-2024 Time : 12 to 1 PM**

 <p>Organising department: Physics Course Coordinator : Dr. JIJI S. G. (Mob: 9497851685 ) Venue : Physics Department</p>	 <p>Organising department: Botany Course Coordinator : Dr KAVITHA C.H. (Mob:9847569995 ) Venue : Botany Laboratory</p>
 <p>Organising department: English Course Coordinator : Dr. Padma Chandran (Mob: 9447321596 ) Venue : Department of English</p>	 <p>Organising department: Mathematics Course Coordinator : Dr. DILIP D. S. (Mob: 8111907170) MS.NEETHU THOMAS - 9747978331 Venue : Computer Laboratory</p>

**Dr. PRAVEEN S. G.**  
Coordinator Addon Courses  
Mob:85 47 49 22 67

**Dr. NISHA THOMAS**  
Principal

The IQAC verified the assessment summaries of the faculty members. During the academic year 2023-24, eight faculty members were promoted to higher academic levels based on the Performance-Based Appraisal System (PBAS). Permanent faculty are encouraged to attend faculty development programs, and 13 teachers participated in such programs, including those focused on NEP sensitization and outcome-based education.

SI No	Name of the faculty	Department	Academic Level to which the faculty is promoted	Designation	Date of Promotion
1	Dr.Anila George	Environmental Science	Academic Level 13 A	Associate Professor	08.02.2024
2	Dr Vinod L	Malayalam	Academic Level 12 A	Assistant Professor	09-12-2023
3	Alexander T	Environmental Science	Academic Level 11	Assistant Professor	18.11.2023
4	Dr Dhanya Johnson	Communicative English	Academic Level 11	Assistant Professor	11.03.2024
5	Dr Sibi C Babu	Mathematics	13A	Associate Professor	26.04.2023
6	Dr. Brilliant Rajan	Environmental Science	13A	Associate Professor	03.02.2024
7	Dr Jiji SG	Physics	Academic Level 11	Assistant Professor	13.01.2024
8	Bainy George	Commerce	13A	Associate Professor	26.08.2023

SI No	Name of teacher who attended FDP	Title of the program	Duration (from – to) (DD-MM-YYYY)
1	Dr. Dilip D S	Academic Writing	Swayam Online Course
2	Dr. Smitha Mary Mathew	Academic Writing	Swayam Online Course
3	Dr. Smitha Mary Mathew	UGC sponsored Refresher Course	10/7/2023-22/07/2023
4	Dr Tony Philip	UGC sponsored Refresher Course	11.12.2023 to 23.12.2023
5	Rashmi S. Pillai	Refresher Course in English	28-03-2024 to 10-04-2024
6	Dr Lalitha Joseph	Refresher Course in English	28-03-2024 to 10-04-2024
7	Dr Padma Chandran	Refresher Course in English	28-03-2024 to 10-04-2024
8	Dr. Ronie Thomas	Design and Development of Self-Learning Materials for Distance, Online and Blended Learning	22-02-2024 to 28-02-2024
9	Ms. Gouri Nair S	Faculty Induction Programme for Faculty in College	22-06-2023 to 21-07-2023



10	Dr. (Sr.)Rabaeka Racheal.V.G	UGC sponsored Refresher Course	06-12-2023 to19-12-2023
11	Dr. (Sr.)Rabaeka Racheal.V.G	Academic Writing	03-12-2024 to 09-12-2024
12	Dr. Niecy Elsa Mathews	Faculty induction programme	23-04-2023 to 22-05-2023
13	Dr. Liji John	Faculty induction programme	22-07-2023 to 20-08-2023
14	Dr. Vidya Vilas	Faculty induction programme	22-07-2023 to 20-08-2023
15	Dr. Sharow Geeth Vincent	Faculty induction programme	22-07-2023 to 20-08-2023