

St John's College, Anchal

Internal Quality Assurance Cell

Annual Report 2022-'23

The IQAC entered the preparations for the reaccreditation of the institution. Teams out of the faculty members were created by the Principal and IQAC Coordinator in consultation with the members of the college council. A faculty member from each team was selected as the convener and a support team was created in order to provide assistance and to monitor the general progress of the process. The IQAC also organised programmes to update the faculty with the latest developments in the reaccreditation framework and rules.

1. Workshop

A workshop titled, 'Quality Enhancement Institutional and Faculty Initiatives' was organised by the IQAC on 16.06.2023 with Rev Dr Gigi Thomas (Faculty Dean, Mar Ivanios College, Thiruvananthapuram and Peer team member) and Prof Dr Jijimon K. Thomas (Research Director, Mar Ivanios College, Thiruvananthapuram and NAAC mentor) were the resource persons. All the faculty participated and were enlightened on the changes incorporated into the Quality Indicator Framework (QIF). This acted as a launch pad for the reaccreditation initiatives of the college.

2. Reaccreditation initiatives.

The support team met regularly and monitored the progress of reaccreditation efforts, reports were collected from team conveners and the support team members directly involved themselves in areas needing intervention and improvement. The collection of data was streamlined with departments, the college office, club coordinators, committee conveners, examination superintendents, librarian and the office superintendent provided with the list of documents to be prepared and submitted. Faculty were given the responsibility of document collection which was divided among them. Documents were compiled by team conveners and verified by the support team and the IQAC.

The reports from the team conveners were used to identify areas of improvement by the IQAC which was submitted to the management as a consolidated report. This was used by the management to bring about changes in several quality related aspects.

3. Feedback

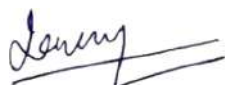
Feedback was taken from the students modelled on the Student Satisfaction Survey (SSS). The existing process was examined and necessary changes were incorporated with the whole process made online. This was extended to all other stakeholders, faculty, parents and employers. The IQAC also used the data collected to analyse and prepare a report which was published on the college website for the perusal of all the staff.

4. Mentoring system

The existing mentoring system was revamped and students were divided among the staff for mentoring. A format was prepared and circulated to the mentors which would provide a model for information collection and identification of areas of concern. It was ensured that the process was completed and all students were covered.

5. Administrative and Academic Audit

Tony Philip was given the responsibility of conducting an academic audit. Data from departments and other relevant entities were collected and the audit was done by, Dr Shaji Varkey (Professor Emeritus, Dept. of Political Science, University of Kerala), Fr Dr Gigi Thomas (Dean and former Principal, Mar Ivanios College, Thiruvananthapuram) and Dr Anoop Tom (Head of the Department of Commerce, St Dominic's College, Kanjirapally). A comprehensive report was prepared and placed before the IQAC. This report will be used to formulate the future programmes and activities towards quality enhancement.



IQAC Coordinator



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